



MINUTES

Sheep River Regional Utility Corp.

Board of Directors Meeting

Thursday March 24, 2022 at 1:30 p.m.

Zoom Virtual Meeting

Officers: Harry Riva Cambrin, CEO SRRUC

Directors: Delilah Miller, Chair Foothills County Director
John Waring, Turner Valley Director
Garry Raab, Turner Valley Director
Hazel Martin, Turner Valley Director
Heather Thomson, Black Diamond Director
Ted Bain, Black Diamond Director
Veronica Kloiber, Black Diamond Director

Staff: Jeff Edgington, Infrastructure Manager
Dennis Leis, Utilities Foreman
Felicia Fairweather, Legislative Services Assistant
Courtney Russell, SRRUC Recording Secretary

Guests: Heather Hemingway, Director of Planning
Corinne Middleton, Manager, Finance & Corporate Services, Town of Turner Valley
Allen Littlewood, WWAC
Garry Chan, WWAC
Wendy Irwin, WWAC
John Walsh, WWAC

Absent: Christine Hummel

Meeting

Call to Order: Chair Delilah Miller called the Meeting to order at 1:33 p.m.

Additions: There were no additions to the agenda.

Agenda

Adoption: **RESOLUTION 21/2022**
Moved by Director Heather Thomson that the Board accept agenda as presented.

CARRIED

Minutes: **RESOLUTION 22/2022**
Moved by Director John Waring that the Board accept the minutes of the meeting held on Thursday February 17, 2022 as presented.

CARRIED



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Accounts

Payable:

RESOLUTION 23/2022

Moved by Director Garry Raab that the accounts payable dated March 24, 2022 in the amount of \$75,488.32 be accepted as presented.

CARRIED

Operations

Update:

Dennis Leis & Harry Riva Cambrin discussed.

1. Well 7 out of use since March 1st. While checking well depths the level was at the bottom. River level is down from previous years. Winter pump has run all winter.
2. Town of Turner Valley found two more leaks.
3. Still waiting to hear back from AEP on the partial license transfer.
4. Chamco back next week to replace pump base.

RESOLUTION 24/2022

Moved by Director Veronica Kloiber that the operations update be accepted for information.

CARRIED

Monthly Water

Usage Report: Dennis Leis discussed the Monthly Water Usage reports dated February 28, 2022.

RESOLUTION 25/2022

Moved by Director Ted Bain that the Monthly Water Usage Reports dated February 28, 2022 be accepted for information.

CARRIED

River Intake:

River Intake Options - Proposal for Engineering Services from MPE Engineering Ltd. – Harry Riva Cambrin discussed.

RESOLUTION 26/2022

Moved by Director John Waring to authorize administration to proceed with engineering from MPE Engineering Ltd. for the river intake for \$34,000 plus GST.

CARRIED



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- Grant: Alberta Municipal Waste Water grant – Harry Riva Cambrin discussed.
1. SRRUC cannot apply for grant, must be Town of Turner Valley or Town of Black Diamond. If accepted, the municipality absorbs the costs until grant is paid out.
 2. Project costs needed prior to submitting application for grant. Next closing date is March 2023.

- WWAC: Waste Water Advisory Committee (WWAC) – Harry Riva Cambrin discussed.
1. WWAC is down two members. No Chair or Vice-Chair.
 2. Option to have a youth member on the WWAC committee. Director Veronica Kloiber to investigate.
 3. WWAC Terms of Reference (TOR) distributed to SRRUC and WWAC for review.
 4. Next WWAC meeting TBD.

RESOLUTION 27/2022

Moved by Director Garry Raab motion to accept the Waste Water Advisory Committee (WWAC) Terms of Reference (TOR) for information as presented.

CARRIED

There was round table discussion.

Next Meeting: The next meeting shall be on April 21, 2022 at 1:30 p.m. by electronic communications. Turner Valley Water Treatment Plant tour scheduled for April 14, 2022 at 1:30 p.m.

Adjournment: **RESOLUTION 28/2022**

Moved by Chair Delilah Miller that the meeting be adjourned at 2:10 p.m.

CARRIED

SRRUC Chair

SRRUC CEO