



## **MINUTES**

### **Sheep River Regional Utility Corp.**

#### **Board of Directors Meeting**

Thursday October 15, 2020 at 1:00 p.m.

Zoom Virtual Meeting

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Officers: Harry Riva Cambrin, CEO SRRUC  
Christine Hummel, SRRUC Treasurer

Directors: Delilah Miller, Chair Foothills County Director  
John Waring, Turner Valley Director  
Lana Hamilton, Turner Valley Director  
Cindy Holladay, Turner Valley Director  
Jackie Stickel, Black Diamond Director  
Ruth Goodwin, Black Diamond Director  
Sharlene Brown, Black Diamond Director

Staff: Todd Sharpe, Town of Turner Valley CAO  
Dennis Leis, Utilities Foreman  
Jeff Edgington, Foothills County Manager of Infrastructure  
Jessica Clement, Legislative Services Assistant  
Courtney Russell, SRRUC Recording Secretary

Guest: Barry Williamson, WWAC

#### Meeting

Call to Order: Chair Delilah Miller called the Meeting to order at 1:07 p.m.

Additions: There were no additions to the agenda.

#### Agenda

Adoption: **RESOLUTION 36/2020**  
Moved by Director John Waring that the Board accept the October 15, 2020 agenda as presented.

CARRIED

Minutes: **RESOLUTION 37/2020**  
Moved by Director Jackie Stickel that the Board accept the minutes of the meeting held on Thursday August 27, 2020 as presented.

CARRIED



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#### Accounts

##### Payable:

##### **RESOLUTION 38/2020**

Moved by Director Cindy Holladay that the accounts payable dated September 24, 2020 in the amount of \$38,186.59 and October 15, 2020 in the amount of \$24,418.50 be accepted as presented.

CARRIED

#### Old Business:

1. Westend Governance Update – agreements completed.
2. Business Continuity Plan & Emergency Management Plan – nothing new to report.
3. Emergency Management Policy – nothing new to report.
4. Next WWAC meeting date – proposed for November 24, 2020 at 6:30 p.m. by Zoom.
5. Next AGM meeting date – scheduled on November 24, 2020 at 7:00 p.m. by Zoom.

##### **RESOLUTION 39/2020**

Moved by Director Lana Hamilton that the Board approve the proposed date of November 24, 2020 for the Water Works Advisory Committee (WWAC) meeting at 6:30 p.m. and SRRUC Annual General Meeting at 7:00 p.m. by virtual communications.

CARRIED

#### Statement of Operating Revenues & Expenses:

Christine Hummel discussed.

##### **RESOLUTION 40/2020**

Moved by Director John Waring that the Statement of Operating Revenues and Expenses dated September 30, 2020 be accepted as presented.

CARRIED

#### Operations Update:

Dennis Leis & Harry Riva Cambrin discussed.

1. Ongoing issues with new pumps from Chamco. Appear to be having vibration issues. Chamco recommended replacement of both bases. Third party vendor inspected bases and found no issue. Will go back to Chamco to see if pump issues can be resolved. An additional pump that was installed in 2018 has also failed and is no longer under warranty.
2. UV unit went down, typically issues with bulbs or ballast. Replaced 2 ballasts with no change. Main board replaced and it is now operational. Investigating whether it was caused from a power issue from the generator.



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3. Two pumps installed, both motors have failed. Both needed to be rebuilt, one is in operation and the other is being rebuilt.

#### **RESOLUTION 41/2020**

Moved by Director Ruth Goodwin that the Operations Update be accepted for information as presented.

CARRIED

#### Monthly Water

Usage Report: Dennis Leis discussed the Monthly Water Usage reports dated August 31, 2020 and September 30, 2020.

#### **RESOLUTION 42/2020**

Moved by Director Lana Hamilton that the Monthly Water Usage Reports dated August 31, 2020 and September 30, 2020 be accepted for information.

CARRIED

#### Communications

Update: Discussed website updates.

#### BOD

Conversation: Sharlene Brown discussed.

Round Table Discussion.

Next Meeting: The next scheduled meeting shall be on December 17, 2020 at 1:00 p.m. by electronic communications. Annual General Meeting scheduled on November 24, 2020 at 7:00 p.m. by electronic communications.

Adjournment: Chair Delilah Miller adjourned the meeting at 2:40 p.m.

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SRRUC Chair

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SRRUC CEO