

**SHEEP RIVER
REGIONAL UTILITY CORP.**



**MINUTES
BOARD OF DIRECTORS MEETING
JULY 3, 2018
Town of Turner Valley Municipal Office -
Council Chambers 1:30 PM**

OFFICERS PRESENT: Harry Riva-Cambrin, Interim CEO - MD
Christine Hummel, Interim Treasurer - MD
Delilah Miller, Chairperson and Director - MD

DIRECTORS PRESENT: Sharlene Brown, Director -BD
Ruth Goodwin, Director - BD
John Waring, Director - TV
Todd Sharpe, Director - TV
Jackie Stickel, Councilor - BD

DIRECTORS ABSENT: Gary Rowntree, Director - TV

STAFF PRESENT: Andy Pfeifer, Chairperson SRRUC Technical - TV
Nicole McDonald, Administrative Assistant - TV

STAFF ABSENT: Heather Thomson, Secretary

GUEST PRESENT: Lynda Cooke, Urban Systems
Theo Owel, MPE Engineering

1 CALL TO ORDER
Chair Miller call the July 3, 2018 SRRUC Board of Directors Meeting to order at 1:30 PM.

2 ACCEPTANCE OF THE AGENDA

2.1 July 3, 2018 SRRUC BOD Meeting Agenda

SRRUC.BOD.18.07.03.01 Motion by Director Stickel that the board accept the July 3, 2018 agenda as presented.

CARRIED

3 ADOPTION OF PREVIOUS MINUTES

3.1 May 17, 2018 SRRUC Board of Directors Minutes

SRRUC.BOD.18.07.03.02 Motion by Director Sharpe that the Board accept the May 17, 2018 SRRUC Board of Directors meeting minutes as amended to reflect that motion 4.4 should read Motion by Director Goodwin that the Board approve the transfer of surplus as outlined in the 2017 audited financials statements Schedule 2 for capital expenditures.

CARRIED

4 ADMINISTRATIVE/FINANCIAL UPDATE

4.1 2018-2020 Avail Audit Quote

SRRUC.BOD.18.07.03.03 Motion by Director Waring. that the Board accept the Avail proposal for audit and related services for the years ending December 31, 2018, 2019, and 2020; and further accepts the 2018 \$3,000 cost to prepare the 2018-year end.

CARRIED

4.2 Accounts Payable for Approval

SRRUC.BOD.18.07.03.04 Motion by Director Goodwin that the Board approve the June Accounts Payable in the amount of \$4,539.90.

CARRIED

5 OLD BUSINESS

5.1 MD Management and Operations transition and agreement update
defer this item to the next meeting

5.2 Reserve for Capital Expenditures - tabled from previous meeting

SRRUC.BOD.18.07.03.05 Motion by Director Goodwin. that the Board move to strike from the agenda.

CARRIED5.3 Water Works Advisory Committee
EAB Requirements - meet twice per year

SRRUC.BOD.18.07.03.06 Motion by Director Brown that Board agree to schedule a WWAC meeting no later than the end of September to meet the requirements of the EAB order.

CARRIED

5.4 Water Conservation Bylaw Black Diamond/Turner Valley - discussion

SRRUC.BOD.18.07.03.07 Motion by Director Waring that the Board support the new Turner Valley and Black Diamond water use and conservation bylaw.

CARRIED

5.5 Direct Intake Project - AB Environment status update

SRRUC.BOD.18.07.03.08 Motion by Director Sharpe that the Board direct the SRRUC CAO to send the MPE drafted letter and memo from Stantec on Alberta Environment, requesting a response regarding moving forward on the direct intake project from Dave Gower by July 16, 2018

CARRIED

5.6 Wholesale Water Supply Agreement – MD of Foothills - Lynda Cooke
Wholesale Water Supply Agreement still needs to be signed, to be brought forward to the next meeting.

6 NEW BUSINESS

6.1 Mayor's Meeting with MLA's Re: AB Environment and Parks.

SRRUC.BOD.18.07.03.09 Motion by Director Waring that the Board accept as information.

CARRIED

7 COMMUNICATIONS

7.1 Website Development - update

7.2 Next Quarterly Update

8 NEXT MEETING

The Board set the next BOD Meeting to September 13, 2018 at 1:30 pm.

9 ADJOURNMENT

Chair Miller adjourned the meeting at 3:23 pm.