

MINUTES
Sheep River Regional Utility Corporation
Board of Directors Meeting
Tuesday, April 11, 2017
MUNICIPAL OFFICE - COUNCIL CHAMBERS 1:30 P.M.

DIRECTORS PRESENT: Director J. Stickel, Black Diamond, Director G. Pfeil Turner Valley, Director K. Tuck Turner Valley, Director M. Ross Black Diamond, Director and Interim SRRUC CEO B. Williamson Turner Valley, Director and SRRUC Chair D. Miller MD of Foothills, Class B Shareholder non-voting, K. Wight Longview

DIRECTORS ABSENT: Director S. Brown Black Diamond

STAFF PRESENT: SRRUC Secretary H. Thomson, MD of Foothills H. Riva-Cambrin, L. Cooke, Urban Systems and G. Izimi Urban, Conferenced in

DELEGATION GUESTS: Westend Regional Sewage Commission, D. Fluter, and L. McCreary Burke,

- 1 CALL TO ORDER
Chair Miller called the April 11, 2017 SRRUC Board of Directors Governance meeting to order at 1:34 p.m.

- 2 ACCEPTANCE OF THE AGENDA
 - 2.1 April 11, 2017 SRRUC Board of Director Meeting

Res. 17.04.11.01 Motion by Director Tuck that the Board accept the April 11, 2017 SRRUC Board of Directors meeting agenda as presented.

CARRIED

- 3 ADOPTION OF PREVIOUS MINUTES
 - 3.1 February 28, 2017 Board of Directors Meeting Minutes

Res. 17.04.11.02 Motion by Director Williamson that the Board adopt the February 28, 2017 SRRUC Board of Directors meeting minutes as amended.

CARRIED

- 4 DELEGATION
 - 4.1 Westend Regional Sewage Service Commission

Res. 17.04.11.03 Motion by Director Stickel that the Board accept the Westend presentation as information.

CARRIED

5 OLD BUSINESS

5.1 SRRUC Logo Review - 4 top choices

Res. 17.04.11.04 Motion by Director Pfeil that the Board direct Urban System bring back various layout options of top choice, Logo 1

CARRIED

5.2 Water Supply Agreement Execution Status

Res. 17.04.11.05 Motion by Director Tuck that the Board direct Secretary Thomson to bring back the Water Supply agreement update to the next SRRUC agenda of the Board of Directors governance meeting.

CARRIED

5.3 Water Supply Intake Project Update

Res. 17.04.11.06 Motion by Director Tuck that the Board direct CEO Williamson to advise MPE to proceed with applying for AEP approval for the direct intake project and proceed to tender the project.

CARRIED

Res. 17.04.11.07 Motion by Director Tuck that the Board direct CEO Williamson to review the possibility of Turner Valley bridging the DRP financing regarding the direct intake project.

CARRIED

5.4 Water Diversion License Point of Diversion Update

Res. 17.04.11.08 Motion by Director Ross that the Board direct CEO via the CAO's of Black Diamond and Turner Valley, to direct MPE to apply to Alberta Environment and Parks (AEP) to proceed with changing the point of diversion regarding the "applicable" water license of Black Diamond and Turner Valley through the works of the SRRUC.

CARRIED

5.5 SRRUC Vision, Principles and Policies Development

Res. 17.04.11.09 Motion by Director Tuck that the Board direct the Turner Valley, Black Diamond and MD Foothills CAO's to draft a financial plan to be brought forward to the Board for review at the June Board of Directors meeting.

CARRIED

Res. 17.04.11.10 Motion by Director Williamson that the Board directs the Technical Committee to work with the operator to determine the trigger point for the Level 3 Water Conservation implementation and direct the CEO to implement the trigger and advise the customer and the board.

CARRIED

Res. 17.04.11.11 Motion by Director Tuck that the Board direct the Secretary of the Board to prepare a draft communication plan to be reviewed by the Technical committee at its June meeting.

CARRIED

Res. 17.04.11.12 Motion by Director Ross that the Board direct Urban Systems to develop an outline service delivery plan to be reviewed by the Technical Committee at its June meeting.

CARRIED

5.6 DFO update - MD

Res. 17.04.11.13 Motion by Director Stickel that the Board accept the DFO update as presented.

CARRIED

5.7 Asset transfer - as-builts Tech committee update

Res. 17.04.11.14 Motion by Director Williamson that the Board direct L. Cooke to confirm with Brownlee that the as-builts have been sent to the Water Treatment Plant operations for filing.

CARRIED

6 ADMINISTRATIVE/FINANCIAL UPDATE

Chair Miller called for a ten (10) minute break at 2:42 p.m.

Chair Miller reconvened the meeting at 2:55 p.m.

6.1 Financial report - MD update

6.2 Appointment of Auditors - MD update

Res. 17.04.11.15 Motion by Director Stickel that the Board accept the financial report and auditor update as information.

CARRIED

7 NEW BUSINESS

7.1 Customer Demand Management Protocols

Note: reviewed previously

7.2 Expanded Services Assessment & Planning - Scope Review

Res. 17.04.11.16 Motion by Director Tuck that the Board accept the expanded services update as information.

CARRIED

8 COMMUNICATIONS

8.1 No items

9 NEXT MEETING

9.1 Next meeting scheduled for May 9, 2017 at 1:30 p.m. in Turner Valley Chambers.

Note: The next Technical meeting is scheduled for May 5, 2017 at 9:00 a.m. in Turner Valley Chambers

10 ADJOURNMENT

Meeting adjourned at 4:15 p.m.