

**SHEEP RIVER REGIONAL UTILITY CORP.**

**BOARD OF DIRECTORS MEETING MINUTES**

**November 18, 2016 1:00 P.M.  
Turner Valley –Council Chambers**

**ATTENDANCE:**

Kelly Tuck, TV Director  
Delilah Miller, MD Director/SRRUC Chair  
Sharlene Brown, BD Director  
Mike Ross, BD Director  
Barry Williamson, TV Director/SRRUC CEO  
Heather Thomson, Recording Secretary

Harry Riva-Cambrin, MD Foothills/SRRUC Treasurer  
Lynda Cooke, Urban Systems  
Golanaz Azimi, Urban Systems  
Jackie Stickel, BD Director  
Christine Hummel, MD Foothills

**ABSENT:**

Gerald Pfeil, TV Director

Note to file: Director Gerald Pfeil attended the Vision and Mission workshop, leaving the meeting at 2:30 p.m. prior to the Board of Directors meeting being called to order.

**1. CALL TO ORDER**

Chair Miller called the meeting to order at 3:05 p.m.

**2. ACCEPTANCE OF AGENDA**

Motion by Kelly Tuck that the Board accept the November 18, 2016 agenda.

**Carried**

**3. ADOPTION OF MINUTES**

(a) October 21, 2016 Board of Directors Meeting Minutes

Motion by Mike Ross that the Board adopt the October 21, 2016 meeting minutes as presented.

**Carried**

**4. REVIEW OF GOVERNANCE MEETING NOTES – ACTION ITEMS**

(a) October 21, 2016 Governance Meeting Notes

Motion by Jackie Stickle that the Board accept the October 21, 2016 meeting notes as presented.

**Carried**

**5. NEW BUSINESS**

(a) Water Works Advisory Committee Member Application (WWAC)

Motion by Kelly Tuck that the Board membership advertise on their websites to fill vacancies on the WWAC and directs the recording secretary to forward the advertisements to each of the partner municipalities.

**Carried**

## 6. ADMINISTRATIVE/FINANCIAL UPDATE

### (a) Billings and approvals of expenditures

Christine provided an update of the expenditures to date and requested approval of payments.

Motion by Sharlene Brown that the Board approve payments of expenditures.

**Carried**

### (b) Environmental impairment insurance update

**Action:** Table to next meeting to allow Barry Williamson time to provide update at that time

### (c) Turner Valley – Black Diamond Billing reconciliation

Lynda Cooke provided update, information only no action required.

### (d) DRP Budgets Update

Meeting was held with DRP, SRRUC CEO and MPE, Theo Owel. Barry Williamson advised the response from DRP sounded positive, however he hasn't heard back from DRP.

**Action:** Table to next meeting for update.

## 7. COMMUNICATIONS

### (a) SRRUC Announcement

Lynda Cooke advised the announcement is expected to be finalized and ready to go out next week.

Motion by Kelly Tuck that the Board request each shareholder put announcement on municipal websites.

**Carried**

### (b) Town of Black Diamond request for presentation to Council

Motion by Kelly Tuck that the Board relay to Mayor Glen Fagan, Black Diamond there would be costs applied to have Urban Systems give presentation to Black Diamond Council.

**Carried**

### (c) Longview's Request Attendance at Meetings

Motion by Jackie Stickle to include Longview in all correspondence, meeting notices and advise they are welcome to attend meetings as a non-voting member.

### (d) Millarville Update

Harry Riva-Cambrin provided brief update on the Millarville water line project.

## 8. NEXT MEETING DATE

January 20, 2017 12:30 p.m. Turner Valley Chambers

## 9. ADJOURNMENT

Chair Miller adjourned the meeting at 4:00 p.m.