

WATERWORKS ADVISORY COMMITTEE MEETING
Town of Turner Valley Municipal Office – Council Chambers
September 29, 2016 1:00 p.m.

Minutes

A Waterworks Advisory Committee Meeting was held at the Turner Valley Municipal Office in Council Chambers starting at 1:00 p.m. September 29, 2016.

Attendees: **Water Works Advisory Committee Members:** K. Tuck, G. Chan, D. Morgan, M. Nelson; **Sheep River Regional Utilities Corp. Directors:** J. Stickel, M. Ross, S. Brown, B. Williamson, G. Pfeil, K. Tuck; H. Thomson, on behalf of SRRUC as recording secretary

1. SELECTION OF CHAIR –

K. Tuck put forward Maureen Nelson's name to act as Chair for the WWAC. No other names were put forward. Ms. Nelson accepted the position as Chair.

2. CALL TO ORDER

Maureen Nelson called the September 29, 2016 meeting to order at 1:05 p.m.

3. AGENDA APPROVAL

Motion by M. Nelson to accept the agenda with the withdrawal of K. Tuck's resignation of 6. b.

Carried

4. INTRODUCTIONS

a. Water Works Advisory Committee Members (WWAC)

Members introduced and provided a brief background on themselves.

b. Sheep River Regional Utility Corp. (SRRUC) Board Members

Members introduced and provided a brief background on themselves.

5. BRIEFING

a. Review of New Operations – B. Williamson, CEO SRRUC

B. Williamson briefed the group on how and why the WWAC was formed following the first EAB decision, and why it was moved from being an advisory committee to Turner Valley Council to now being an advisory committee under the SRRUC.

6. NEW BUSINESS

- a. Resignation of John LeBoutiller – acceptance and direction to forward thank you from Town.

Motion by M. Nelson to accept Mr. LeBoutiller resignation and directs TV administration to forward a thank you on WWAC behalf.

Carried

- b. Resignation of Kelly Tuck – withdrawn.

Ms. Tuck advised she has been in contact with Municipal Affairs and Alberta Environment regarding her membership on the WWAC. She was advised it is not necessary for her to withdraw, they also advised she could not sit as a Chair. They further suggested unless the committee thought there was a conflict, she should continue to sit as a Director of SRRUC and as a member of WWAC.

K. Tuck further advised it was suggested by Municipal Affairs that a member be appointed from Black Diamond's Council to the WWAC.

Action: H. Thomson to add Black Diamond Council appointment to next agenda to be added to Terms of Reference discussion.

G. Pfeil arrived at 1:23 p.m.

- c. Direction to fill open WWAC positions – SRRUC Board

Motion by M. Nelson to defer filling the WWAC vacancy left by Mr. LeBoutiller to future meeting with Facilitator McAvity; Re: Terms of Reference discussion.

Carried

7. OLD BUSINESS

- a. Terms of Reference – Direction to set up next meeting to review and amend Terms of Reference.

To be attended by Facilitator, Mr. McAvity per EAB Order and presented to SRRUC upon completion for acceptance.

Action: B. Williamson will coordinate next meeting with Mr. McAvity

M. Nelson asked what is the timeline for holding this meeting per EAB Decision

B. Williamson advised meeting must be held prior to year end.

8. ADJOURNMENT

M. Nelson, Chair adjourned the meeting at 1:42 p.m.