



## **MINUTES**

### **Sheep River Regional Utility Corp.**

#### **Board of Directors Meeting**

Thursday August 27, 2020 at 1:00 p.m.

Zoom Virtual Meeting

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Officers: Harry Riva Cambrin, CEO SRRUC

Directors: Delilah Miller, Chair Foothills County Director  
John Waring, Turner Valley Director  
Lana Hamilton, Turner Valley Director  
Jackie Stickel, Black Diamond Director  
Ruth Goodwin, Black Diamond Director  
Sharlene Brown, Black Diamond Director

Staff: Todd Sharpe, Town of Turner Valley CAO  
Dennis Leis, Utilities Foreman  
Jeff Edgington, Foothills County Manager of Infrastructure  
Jessica Clement, Legislative Services Assistant  
Courtney Russell, SRRUC Recording Secretary  
Chris Schneider, IT System Analyst

Absent: Christine Hummel, SRRUC Treasurer  
Cindy Holladay, Turner Valley Director

Guest: Barry Williamson, WWAC

#### Meeting

Call to Order: Chair Delilah Miller called the Meeting to order at 1:10 p.m.

Additions: There were no additions to the agenda.

#### Agenda

Adoption: **RESOLUTION 29/2020**  
Moved by Director John Waring that the Board accept the August 27, 2020 agenda as presented.

CARRIED

Minutes: **RESOLUTION 30/2020**  
Moved by Director Ruth Goodwin that the Board accept the minutes of the meeting held on Thursday June 18, 2020 as presented.

CARRIED



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#### Accounts

##### Payable:

##### **RESOLUTION 31/2020**

Moved by Director Lana Hamilton that the accounts payable dated July 16, 2020 in the amount of \$117,674.59 and August 27, 2020 in the amount of \$67,546.08 be accepted as presented.

CARRIED

#### Old Business:

1. Westend Governance Update – collaborative model, agreements signed off. Same members as Westend Regional Sewage Services Commission. Meeting dates to coincide with SRRUC meetings.
2. Business Continuity Plan & Emergency Management Plan – nothing new to report.
3. Emergency Management Policy – nothing new to report.
4. Next WWAC meeting date – TBD.
5. Next AGM meeting date – TBD.

#### Statement of Operating Revenues & Expenses:

Harry Riva Cambrin discussed.

##### **RESOLUTION 32/2020**

Moved by Director Sharlene Brown that the Statement of Operating Revenues and Expenses dated July 31, 2020 be accepted as presented.

CARRIED

Jeff Edgington entered the meeting at 1:18 p.m.

Todd Sharpe entered the meeting at 1:19 p.m.

#### Operations Update:

Dennis Leis & Harry Riva Cambrin discussed.

1. Two pumps installed, both motors have failed. Both needed to be rebuilt, one is in operation and the other is being rebuilt.
2. Electrical panel installed, will be able to run both pumps at the river.
3. Reservoir level one meter from the top.
4. Black Diamond, Turner Valley & Millarville Crossing using a lot of water with dry conditions.



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5. Working on an SOP to remove tree growth in the raw water reservoir, putting in an anchor to deal with the slope.
6. Fencing for pump and electrical by the river is complete.

#### **RESOLUTION 33/2020**

Moved by Director Jackie Stickel that the Operations Update be accepted for information as presented.

CARRIED

#### Monthly Water

Usage Report: Dennis Leis discussed the Monthly Water Usage reports dated June 30, 2020 and July 31, 2020.

#### **RESOLUTION 34/2020**

Moved by Director Ruth Goodwin that the Monthly Water Usage Reports dated June 30, 2020 and July 31, 2020 be accepted for information.

CARRIED

#### Communications

Update: Discussed website updates.

WWAC: Water Works Advisory Committee (WWAC) member, Maureen Nelson formally resigned as of August 2020.

#### **RESOLUTION 35/2020**

Moved by Director Ruth Goodwin that the Sheep River Regional Utility Corp (SRRUC) Board formally accept Maureen Nelson's resignation from the Water Works Advisory Committee (WWAC) and send her a letter of thanks for her service.

CARRIED

Resolution: AUMA Resolution – Ruth Goodwin & Delilah Miller discussed.

Round Table Discussion.

Next Meeting: The next scheduled meeting shall be on October 15, 2020 at 1:00 p.m. by electronics communications.

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Adjournment: Chair Delilah Miller adjourned the meeting at 1:45 p.m.

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SRRUC Chair

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SRRUC CEO