



## **MINUTES**

### **Sheep River Regional Utility Corp.**

#### **Board of Directors Meeting**

Thursday June 17, 2021 at 1:00 p.m.

Zoom Virtual Meeting

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Officers: Harry Riva Cambrin, CEO SRRUC  
Christine Hummel, SRRUC Treasurer

Directors: Delilah Miller, Chair Foothills County Director  
John Waring, Turner Valley Director  
Lana Hamilton, Turner Valley Director  
Garry Raab, Turner Valley Director  
Ruth Goodwin, Black Diamond Director  
Ted Bain, Black Diamond Director  
Brian Marconi, Black Diamond Director

Staff: Jeff Edgington, Infrastructure Manager  
Dennis Leis, Utilities Foreman  
Jessica Clement, Legislative Services Assistant  
Courtney Russell, SRRUC Recording Secretary

Guests: Corinne Middleton, Manager, Finance & Corporate Service, Town of Turner Valley

#### Meeting

Call to Order: Chair Delilah Miller called the Meeting to order at 1:02 p.m.

Additions: There was one addition to the agenda. 7J. Testing Requirements – Harry Riva Cambrin.

#### Agenda

Adoption: **RESOLUTION 22/2021**  
Moved by Director Brian Marconi that the Board accept the June 17, 2021 agenda, with one addition to the agenda, 7J. Testing Requirements.

CARRIED

Minutes: **RESOLUTION 23/2021**  
Moved by Director Ruth Goodwin that the Board accept the minutes of the meeting held on Thursday April 15, 2021 as presented.

CARRIED

#### Accounts

Payable: **RESOLUTION 24/2021**  
Moved by Director Ted Bain that the accounts payable dated May 20, 2021 in the amount of \$109,957.90 and June 17, 2021 in the amount of \$69,562.81 be accepted as presented.

CARRIED



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Old Business: 1. Business Continuity Plan & Emergency Management & Emergency Management Policy. – SRRUC Drinking Water Safety Plan – Harry Riva Cambrin discussed. Working on updating plans between Town of Black Diamond, Town of Turner Valley & SRRUC.

Jeff Edgington entered the meeting at 1:10 p.m.

#### **RESOLUTION 25/2021**

Moved by Director John Waring that the SRRUC Drinking Water Safety Plan update be accepted for information as presented.

CARRIED

Statement of  
Operating  
Revenues &  
Expenses:

Christine Hummel discussed.

#### **RESOLUTION 26/2021**

Moved by Director Ruth Goodwin that the Statement of Operating Revenues and Expenses dated May 31, 2021 be accepted as presented.

CARRIED

Fixed Cost  
Rates:

Christine Hummel discussed.

#### **RESOLUTION 27/2021**

Moved by Director Brian Marconi that the Board accept the Fixed Cost Rates for information as presented.

The motion CARRIED with 6 votes in favor and 1 against.

Audit

Quotation: Christine Hummel discussed a Proposal for Audit and Related Services from Avail LLP for the year ended December 31, 2021, 2022, and 2023.

#### **RESOLUTION 28/2021**

Moved by Director Lana Hamilton that the board accept a 3-year proposal from Avail LLP to continue to supply audit and related services for the years 2021, 2022 & 2023 for \$3,700 for the 2021 year end.



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#### Operations

##### Update:

Dennis Leis & Harry Riva Cambrin discussed.

1. River pump has been running since June 9<sup>th</sup>, gaining 4,000 cubic meters a day. Goal to fill the raw water reservoir this summer.

#### Monthly Water

##### Usage Report:

Dennis Leis discussed the Monthly Water Usage reports dated April 30, 2021 and May 31, 2021.

#### **RESOLUTION 29/2021**

Moved by Director John Waring that the Monthly Water Usage Reports dated April 30, 2021 and May 31, 2021 be accepted for information.

CARRIED

#### Communications

##### Update:

Discussed website updates. Administration to bring back website traffic statistics to the next meeting.

#### Future Land

##### Cell:

Harry Riva Cambrin discussed.

1. Need for another cell is many years away. Other items will be needed before another cell.

#### September

2021 Meeting: Next meeting September 16, 2021 at 1:00 p.m. No meeting in August.

#### **RESOLUTION 30/2021**

Moved by Director Ruth Goodwin that the next scheduled meeting on Thursday September 16, 2021 at 1:00 p.m.

CARRIED

#### Request to

#### Connect to

#### Pipeline:

Harry Riva Cambrin discussed a request from a resident request to connect to the main pipeline. It is possible and could be costly to connect for the landowner. Approval



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needed from SRRUC and Foothills County Council. More information needed on water license allowance and cost implications.

Water Testing: Harry Riva Cambrin & Dennis Leis discussed water testing requirements.

1. Proposal submitted to AEP to reduce testing requirements as outlined in approval. AEP has not responded to proposal and the next round of testing is coming up soon.
2. Proposal includes testing once per year instead of three, and a reduction in excessive testing requirements.

#### **RESOLUTION 31/2021**

Moved by Director Ruth Goodwin that SRRUC proceed with testing requirements as outlined in proposal to Alberta Environment & Parks (AEP), with removal of excessive testing and continue with required testing by AEP.

CARRIED

Corinne Middleton left the meeting at 2:34 p.m.

There was round table discussion.

Next Meeting: The next scheduled meeting shall be on September 16, 2021 at 1:00 p.m. by electronic communications. No meeting in August 2021.

Adjournment: Chair Delilah Miller adjourned the meeting at 2:36 p.m.

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SRRUC Chair

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SRRUC CEO