SHEEP RIVER REGIONAL UTILITY CORP

BOARD OF DIRECTORS MEETING MINUTES

June 23, 2026
1:00 pm
Foothills County Administration Office
309 Macleod Trail South – High River

Directors:	Diamond Valley (Chair) Ted Bain, Diamond Valley Director Colin Fleming, Diamond Valley Director Cindy Holladay, Foothills County Director Laura Kendall
Staff:	SRRUC CEO Harry Riva Cambrin, Manager of Finance Disha Joshi, SRRUC Recording Secretary Jacqueline Schuler, Director of Public Works Wiaan Kruger, Manager of Utilities Doug Haase, Utilities Foreman Diamond Valley Cory Lyons

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1. CALL TO ORDER

The Sheep River Utility Corp meeting of June 23, 2026 was called to order at 1:06 p.m.

2. ADDITIONS TO THE AGENDA

None.

3. ADOPTION OF THE AGENDA

Resolution 20-26
Moved By: Cindy Holladay

That the Agenda for the June 23, 2026 Sheep River Utility Corp meeting be approved as PRESENTED.

Carried

4. ACCEPTANCE OF MINUTES FROM PREVIOUS MEETING

4.1 SRRUC Meeting Minutes - April 23, 2026

Resolution 21-26
Moved By: Ted Bain

That the minutes from the April 23, 2026 Sheep River Utility Corp meeting be accepted as presented subject to renumbering the resolution numbers.

Carried

5. ACCOUNTS PAYABLE

5.1 Accounts for Approval - May 25, 2026

Resolution 22-26
Moved By: Ted Bain

DRAFT

That the Accounts Payable dated May 25, 2026 in the amount of $54,207.22 be accepted for payment.

Carried

5.2 Accounts for Approval - June 23, 2026

Resolution 23-26
Moved By: Cindy Holladay

That the Accounts Payable dated June 23, 2026 in the amount of $63,286.72 be accepted for payment.

Carried

6. BUSINESS

6.1 Operations Update

C. Lyons provided the following update:

- Current raw water storage is 78.1%.
- Well 7 is providing 5L/second or 432 cubic meters per day.
- On May 26, 2026, the direct intake pump was removed due to forecasted rainfall and elevated NTU levels. Water diversion resumed on June 16, 2026, with the 10 HP pump currently diverting water to the stilling basin. Installation of the 30 HP pump is planned for next week to increase the diversion rate.
- The chlorine delivery lines from the chemical feed pumps have recently required several repairs. The system was originally constructed with Schedule 80 PVC piping and solvent-welded fittings, and multiple repairs over the years have made maintenance increasingly difficult. Alternative piping systems, including Chemflare and Hypotec products, are currently being evaluated to simplify future repairs and reduce system downtime. A cost estimate for replacing the existing piping is expected later this week.
- Following the completion of the fall protection plan, Job Hazard Assessment, and procurement of fall protection equipment, repairs to the valves located on top of the GAC units have commenced.

Resolution 24-26
Moved By: Colin Fleming

That the operational update be accepted as information.

Carried

6.2 Monthly Water Usage Reports

6.2.1 Treated vs Raw - April 2026

6.2.2 Treated vs Raw - May 2026

Resolution 25-26
Moved By: Laura Kendall

That the Monthly Water Usage Report for April and May 2026 be accepted as presented.

Carried

DRAFT

6.3 SRRUC Financial Statement - March 2026

Resolution 26-26
Moved By: Cindy Holladay

That the Board accept the March 2026 SRRUC Financial Statement for information.

Carried

6.4 Water Treatment Plant Alarm Reporting Unit Upgrade – Request for Approval

Cory Lyons provided an update regarding the issues with the Water Treatment Plant Alarm Reporting Unit.

Resolution 27-26
Moved By: Ted Bain

That the Board approve the purchase of the Water Treatment Plant Alarm Reporting Unit not to exceed $17,000 including applicable taxes.

Carried

6.5 Water Treatment Plant Air Compressor Replacement – Request for Budget Increase Approval

Resolution 28-26
Moved By: Laura Kendall

That the Board approve the purchase of the two Water Treatment Plant Air Compressor for a total not to exceed $40,000 including applicable taxes.

Carried

7. ROUND TABLE

T. Bain inquired about receiving a progress report on previous motions, including whether each item has been completed, is ongoing, or has encountered any issues.

H. Riva Cambrin provided the following updates:

- **ConocoPhillips Invoice:** There is an outstanding invoice related to the original water testing. Harry had difficulty contacting ConocoPhillips due to changes in email addresses but has now obtained an updated email address for Glenn Ball. Once the cost of the additional testing on Well 7 is received, he intends to combine it with the original invoice and resubmit the request to ConocoPhillips for reimbursement.
- **Alderside Plant Water Loss:** Harry noted that the Alderside Plant loses approximately 10% of the water volume during the treatment process. He would like to obtain a cost estimate from the engineers to include in next year's budget.
- **Water Recycling System:** Harry also requested a preliminary engineering estimate to assess the feasibility and approximate cost of developing a water recycling system. He noted that the Commission is well-positioned for such a project, as it already has both a reservoir and a filling pond.
- **Water Supply Agreement:** Harry advised that he plans to send the Water Supply Agreement to the County and the Town of Diamond Valley administration for their review.

8. NEXT MEETING - September 15, 2026

DRAFT

The next meeting of the Sheep River Regional Utility Corporation Board is tentatively scheduled for September 15, 2026, at 10:00 a.m. at Foothills County Council Chambers.

9. ADJOURNMENT

That the June 23, 2026 Sheep River Utility Corp meeting be adjourned at 1:48 p.m.

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SRRUC Chair; SRRUC CEO

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