



**SHEEP RIVER REGIONAL UTILITY CORP
BOARD OF DIRECTORS MEETING MINUTES**

January 27, 2026

6:30 pm

Diamond Valley - Council Chamber

514 Windsor Avenue - Diamond Valley

Directors: Diamond Valley (Chair) Ted Bain, Diamond Valley Director Colin Fleming, Diamond Valley Director Cindy Holladay, Foothills County Director Laura Kendall

Staff: SRRUC CEO Harry Riva Cambrin, Foothills County Corporate Services Manager Reginald Hammond, SRRUC Recording Secretary Garity Stanley, Manager of Utilities Doug Haase, Utilities Foreman Diamond Valley Cory Lyons

Guests: Brenda McIntosh

1. CALL TO ORDER

The Sheep River Utility Corp meeting of January 27, 2026 was called to order at 6:23 p.m.

2. ADDITIONS TO THE AGENDA

None

3. ADOPTION OF THE AGENDA

Resolution 01-26

Moved By: Colin Fleming

That the Agenda for the January 27, 2026 Sheep River Utility Corp meeting be approved as presented.

Carried

4. ACCEPTANCE OF MINUTES FROM PREVIOUS MEETING

4.1 SRRUC Org Meeting Minutes - December 18, 2025

Resolution 02-26

Moved By: Cindy Holladay

That the Organizational minutes from the December 18, 2025 Sheep River Utility Corp meeting be accepted as presented.

Carried

4.2 SRRUC Meeting Minutes - December 18, 2025

Resolution 03-26

Moved By: Ted Bain

That the minutes from the December 18, 2025 Sheep River Regional Utility Corp meeting be accepted as presented.

Carried

5. ACCOUNTS PAYABLE

5.1 Accounts for Approval - January 19, 2026

Resolution 04-26

Moved By: Laura Kendall

That the Accounts Payable dated January 19, 2026 in the amount of \$41,202.64 be accepted for payment.

Carried

6. BUSINESS

6.1 Operations Update

Cory Lyons provided the following update:

- They are looking at purchasing a HACH TU5300 NTU analyzer to replace the current and obsolete unit, which monitors raw water entering the facility.
- They are working towards performing maintenance on the valves that sit on top of the GAC vessel. These valves allow air to enter or escape each vessel during operation or backwash. These require maintenance, as air is introduced during an air scour. Too much

pressure is building up and escaping through the valves, causing abnormal operation of the air blower.

- The safety department will be touring to see what we need to do to complete this project safely, and they hope to have it completed in two to three weeks. Air vacuum relief valves, over time, weaken and fail.
- They have recently switched to a new salt supplier, providing a higher quality salt. This salt is used in the on-site chlorine generation unit. This salt is performing well, and the chlorine produced seems to remain strong longer. The old salt seemed to foul the unit's filters and increase the maintenance intervals.
- The raw water storage level for the last month has been maintained in the low 90s. No concerns at this time.
- The raw water storage aeration blower, as mentioned in the last meeting, is in need of replacement. They received a quote of \$13,000 but are working with other companies to explore cost-effective blower alternatives. This would be a capital item.
- They also replaced the raw water meter located in the vault row five, at a cost of roughly \$17,500. The new meter has a potted head that protects the internal components and prevents similar occurrences. The meter head has now been moved out of the vault.
- General operation of the facility is going well.

Resolution 05-26

Moved By: Laura Kendall

That the Sheep River Regional Utility Corp. accept the operations update for information.

Carried

6.2 Monthly Water Usage Reports

6.2.1 Treated vs Raw - December 2025

Resolution 06-26

Moved By: Ted Bain

That the Monthly Water Usage Report dated December 2025 be accepted as presented.

Carried

6.3 Request to Purchase NTU Analyzer

C. Lyons described that an NTU analyzer essentiality is the turbidity particles in the water that may affect your ability to treat the water. It gives the operators the ability to see things and make adjustments as required. The cost for replacement is approximately \$6,000.00.

D. Haase shared that it will be fully installed in-house and is an important part, as it adjusts chemical feed rates as needed.

C. Lyons explained that this unit will enable them to return water to the process rather than to waste. Currently, they lose 1.75 cubic metres of water per day, which, over a year, amounts to 140 cubic metres.

Resolution 07-26

Moved By: Colin Fleming

That the Board authorize the purchase of an NTU Analyzer for a cost not to exceed \$6,000.00 plus applicable taxes.

Carried

7. ROUND TABLE

A round table discussion occurred.

L. Kendall expressed interest in having the members tour the plant and suggested that spring would be a good time, after the new NTU analyzer has been installed.

Resolution 08-26

Moved By: Cindy Holladay

That the Corporation direct administration to provide an update regarding questions from the AGM as to what the Sheep River Regional Utility Corporation was paying previously, what they are currently paying and what other cost savings are planned for the future; and that once the report is approved by the Directors that it be sent to Diamond Valley Council, Foothills County Council and the Village of Longview Council for information.

Carried

8. NEXT MEETING

The next regular meeting and Annual General Meeting of the Sheep River Regional Utility Corporation Board is tentatively scheduled for Thursday, April 16, 2026. Meetings will be scheduled quarterly; however, a special meeting can be called if needed to grant applications and other items that may come up.

9. ADJOURNMENT

Resolution 09-26

Moved By: Ted Bain

That the January 27, 2026 Sheep River Utility Corp meeting be adjourned at 6:52 pm.

Carried

SRRUC Chair

SRRUC CEO