



**SHEEP RIVER REGIONAL UTILITY CORP
BOARD OF DIRECTORS MEETING MINUTES**

April 23, 2026

6:30 pm

Foothills County Administration Office

309 Macleod Trail South – High River

Directors: Diamond Valley (Chair) Ted Bain, Diamond Valley Director Colin Fleming, Diamond Valley Director Cindy Holladay, Foothills County Director Laura Kendall

Staff: SRRUC CEO Harry Riva Cambrin, Foothills County Corporate Services Manager Reginald Hammond, SRRUC Recording Secretary Jacqueline Schuler, Manager of Utilities Doug Haase, Utilities Foreman Diamond Valley Cory Lyons

1. CALL TO ORDER

The Sheep River Regional Utility Corp meeting of April 23, 2026 was called to order at 6:32 p.m.

2. ADDITIONS TO THE AGENDA

None.

3. ADOPTION OF THE AGENDA

Resolution 10-26

Moved By: Colin Fleming

That the Agenda for the April 23, 2026 Sheep River Regional Utility Corp meeting be approved as PRESENTED.

Carried

4. ACCEPTANCE OF MINUTES FROM PREVIOUS MEETING

4.1 SRRUC Meeting Minutes - January 27, 2026

Resolution 11-26

Moved By: Colin Fleming

That the minutes from the January 27, 2026 Sheep River Regional Utility Corp meeting be accepted as presented.

Carried

5. ACCOUNTS PAYABLE

5.1 Accounts for Approval - February 23, 2026

5.2 Accounts for Approval - March 23, 2026

5.3 Account for Approval - April 27, 2026

Resolution 12-26

Moved By: Cindy Holladay

That the Accounts Payable listings dated February 23, 2026, in the amount of \$77,862.06; March 23, 2026, in the amount of \$20,645.72; and April 27, 2026, in the amount of \$126,381.74 be accepted for payment.

Carried

6. BUSINESS

6.1 Operations Update

C. Lyons provided the following update:

- The HACH TU5300 NTU analyzer has been in operation for approximately six weeks and is working well. The unit is expected to save approximately 650 cubic metres of water annually.
- They have had the HACH TU5300 NTU analyzer in place for about a month and half and reported saving water; 650 cubes per year. The unit is in place and running well
- The Water Usage Report showed raw water storage levels remaining consistent throughout February. It was later determined that a plugged line to the pressure transmitter at the Booster Station was causing inaccurate storage level readings. On April 16, 2026, the line was cleared and the transmitter recalibrated, resulting in the reported storage level dropping from 99% to 80.8%. Future reports will reflect the corrected readings.

- He noted some concern regarding higher water demand and advised that the direct intake was shut down when turbidity levels exceeded 50 NTU. This may result in lower storage levels going forward.
- To help maintain storage levels, he requested approval to bring Well 7 back into service. The well had previously been shut down due to reclamation work. Recent testing showed all results were within acceptable limits.
- The facility recently switched to a new salt supplier that provides a higher-quality product. Since making the change, no filters have required replacement.
- The aeration blower failed and was replaced through Nexxon at an approximate cost of \$13,000. This expense will appear in the April 29, 2026 accounts payable report.
- East Diamond Valley had been using approximately 15,000 cubic metres of water per day. A major leak was recently identified and repaired, resulting in an estimated water savings of approximately 500 cubic metres per day.
- The 30-horsepower pump was sent in for repair. Upon inspection, it was determined that more extensive repairs were required than originally anticipated. The necessary replacement parts had to be ordered from the United States and are expected to arrive within the next few weeks.
- Repairs are required on the dual-action valves located on top of the GAC units. Staff are currently working with the Safety Department and several suppliers to identify the most suitable fall protection equipment, which would allow the repairs to be completed in-house and result in cost savings. It is anticipated that the repairs will be completed within the next few weeks.
- The harmonic filter project is moving forward. The electrical contractor has disconnected the existing unit and preparations for the next phase of the project are underway.

Resolution 13-26

Moved By: Councillor Kendall

That the Sheep River Regional Utility Corp accept the operations update for information.

Carried

6.2 Monthly Water Usage Reports

6.2.1 Treated vs Raw - February 2026

Resolution 14-26

Moved By: Cindy Holladay

That the Monthly Water Usage Report dated February 2026 be accepted as presented.

Carried

6.2.2 Treated vs Raw - March 2026

Resolution 15-26

Moved By: Ted Bain

That the Monthly Water Usage Report dated March 2026 be accepted as presented.

Carried

6.3 Stantec - Proposal - 2026 Groundwater Monitoring and Sampling Program

Resolution 16-26

Moved By: Councillor Kendall

That the Sheep River Regional Utility Corp., authorize the Chair to sign the April 6, 2026 Stantec proposal.

Carried

6.4 Kaizen Lab - Analytical Report - Water Potability Analysis

Resolution 17-26

Moved By: Cindy Holladay

That the Sheep River Regional Utility Corp. approve bringing Well 7 back into service once staff confirm with ConocoPhillips that no additional work is scheduled for the site this summer.

Carried

7. ROUND TABLE

Round table discussion occurred.

- T. Bain inquired about arranging a plant tour. Administration will distribute a Doodle poll to coordinate a suitable date and time.

- L. Kendall requested an update regarding Conoco and asked why payment had not been received. H. Riva Cambrin advised that the outstanding amount is \$600.00 and noted that Conoco has not responded to his inquiries.
- H. Riva Cambrin provided an update on line loss.
- C. Lyon requested that additional testing be conducted on Well 7 should the decision be made to bring it back into operation.
- D. Hase noted that ConocoPhillips could provide confirmation that reclamation activities have been completed.
- C. Holladay inquired about available grant opportunities.

Resolution 18-26

Moved By: Cindy Holladay

That the Board direct administration to do extra testing on well 7 weekly for the first month of operation.

Carried

8. NEXT MEETING - June 23, 2026

The next meeting of the Sheep River Regional Utility Corporation Board is scheduled for June 23, 2026 at 1:00 p.m

9. ADJOURNMENT

Resolution 19-26

Moved By: Ted Bain

That the April 23, 2026 Sheep River Regional Utility Corp meeting be adjourned at 7:39p.m.

Carried

SRRUC Chair

SRRUC CEO