



**SHEEP RIVER REGIONAL UTILITY CORP
BOARD OF DIRECTORS MEETING MINUTES**

**June 13, 2024
10:00 am
Foothills County Administration Office
309 Macleod Trail South – High River**

Directors: Foothills County Director (Chair) Delilah Miller; Diamond Valley Directors Heather Thomson, Cindy Holladay, Barry Crane

Staff: SRRUC Treasurer Christine Hummel, SRRUC CEO Harry Riva Cambrin, SRRUC Recording Secretary Krista Conrad, Manager of Utilities Doug Haase, Utilities Foreman Diamond Valley Cory Lyons

1. CALL TO ORDER

The Sheep River Utility Corp meeting of June 13, 2024 was called to order at 10:00 a.m.

2. ADDITIONS TO THE AGENDA

**Resolution 21/2024
Moved By: Barry Crane**

That the Statement of Operating Revenue and Expenses dated May 31, 2024 be added to the June 13, 2024 agenda.

Carried

3. ADOPTION OF THE AGENDA

**Resolution 22/2024
Moved By: Heather Thomson**

That the Agenda for the June 13, 2024 Sheep River Utility Corp meeting be approved amended.

Carried

4. ACCEPTANCE OF MINUTES FROM PREVIOUS MEETING

4.1 SRRUC Meeting Minutes - April 18, 2024

**Resolution 23/2024
Moved By: Cindy Holladay**

That the minutes from the April 18, 2024 Sheep River Utility Corp meeting be accepted as presented.

Carried

5. ACCOUNTS PAYABLE

5.1 Accounts for Approval - May 16, 2024

Resolution 24/2024

Moved By: Barry Crane

That the Accounts Payable dated My 16, 2024 in the amount of \$15,197.22 be accepted for payment.

Carried

5.2 Accounts for Approval - June 13, 2024

Resolution 25/2024

Moved By: Heather Thomson

That the Accounts Payable dated June 13, 2024 in the amount of \$79,491.73 be accepted for payment.

Carried

5.3 Statement of Operating Revenue and Expenses - May 31, 2024

Resolution 26/2024

Moved By: Cindy Holladay

That the Statement of Operating Revenue and Expenses dated May 31, 2024 be accepted as presented.

Carried

6. OLD BUSINESS

7. BUSINESS

7.1 Operations Update

An operations update was provided by C. Lyons:

- A new raw water meter was ordered to measure raw water volumes more accurately. It has been installed and came in under budget.
- Aeration lines for the raw water storage ponds have been ordered and should arrive soon.
- The licence for Well 8 is expiring at the end of 2024, and is in the process of being renewed. This is the only well with a licence expiry currently.
- There are no concerns with operations or raw water levels at the moment.
- Turbidity is only affecting direct intake but levels are being maintained well. The operations crew is making more use of the infiltration gallery, adjusting flow rate to maintain levels.
- The reservoir is currently at 96.3%

7.2 Monthly Water Usage Reports

7.2.1 Treated vs Raw - April 2024

Resolution 27/2024

Moved By: Barry Crane

That the Monthly Water Usage Report dated April 30, 2024 be accepted as presented.

Carried

7.2.2 Treated vs Raw - May 2024

Resolution 28/2024

Moved By: Cindy Holladay

That the Monthly Water Usage Report dated May 31, 2024 be accepted as presented.

Carried

8. ROUND TABLE

Round table discussion took place.

9. NEXT MEETING

The next SRRUC board meeting is scheduled for September 19, 2024 at 1:30 p.m. in Foothills County Council Chambers.

10. ADJOURNMENT

Resolution 29/2024

Moved By: Barry Crane

That the June 13, 2024 Sheep River Utility Corp meeting be adjourned at 10:22 a.m.

Carried

SRRUC Chair

SRRUC CEO