

**SHEEP RIVER REGIONAL UTILITY CORP
BOARD OF DIRECTORS MEETING MINUTES**

April 18, 2024

1:30 pm

FOOTHILLS COUNTY COUNCIL CHAMBER



Directors: Foothills County Director (Chair) Delilah Miller, Black Diamond Director Heather Thomson, Cindy Holladay, Barry Crane,

Staff: SRRUC Treasurer Christine Hummel, SRRUC CEO Harry Riva Cambrin, SRRUC Recording Secretary Krista Conrad, Manager of Utilities Doug Haase, Utilities Foreman Diamond Valley Cory Lyons

1. CALL TO ORDER

The Sheep River Utility Corp meeting of April 18, 2024 was called to order at 1:35 p.m.

3. ADOPTION OF THE AGENDA

Moved By: Barry Crane

That the Agenda for the April 18, 2024 Sheep River Utility Corp meeting be approved as presented.

Carried

4. ACCEPTANCE OF MINUTES FROM PREVIOUS MEETING

4.1 SRRUC Meeting Minutes - February 22, 2024

Moved By: Cindy Holladay

That the minutes from the February 22, 2024 Sheep River Utility Corp meeting be accepted as presented.

Carried

7. BUSINESS

7.3 2023 Sheep River Regional Utility Corporation Financial Statements and Audit

J. Nakashima and M. Lutz of Avail LLP were in attendance to present the 2023 Sheep River Regional Utility Corporation financial statements and audit.

Moved By: Barry Crane

That the Board approve the 2023 Sheep River Regional Utility Corporation audited financial statements as presented.

Carried

5. ACCOUNTS PAYABLE

5.1 Accounts for Approval - March 21, 2024

Moved By: Cindy Holladay

That the Accounts Payable dated March 21, 2024 in the amount of \$33,874.84 be accepted for payment.

Carried

5.2 Accounts for Approval - April 18, 2024

Moved By: Heather Thomson

That the Accounts Payable dated April 18, 2024 in the amount of \$59,702.87 be accepted for payment.

Carried

7. BUSINESS

7.1 Operations Update

An operations update was provided by C. Lyons:

- MPE was contacted to request a new reporting style that now reflects the actual volume with corresponding percentages of water capacity and usage. Doing very well in volume and the percentage is reflecting that properly.
- warmer weather and snow melt has resulted in increased water turbidity with levels between 20-30 NTU, so direct intake into the stilling basin has been turned off until this clears up, but the infiltration gallery is operational. Once vegetation begins to grow it will help filter silt from the water
- running off Well 5A, Well 8, and the infiltration gallery. Still transferring from the stilling basin into raw storage so we are

maintaining storage in the raw ponds. Currently at 97.9% and the stilling basin is at 83% and slowly going down. Doing fairly well at the moment

- recently we've acquired a new raw water meter to measure water going from the wells and infiltration gallery to raw storage. Will hopefully be put in place within the next month to calculate the volume of water being put into ponds more accurately
- working with Nexom for replacing the aeration lines in the raw storage ponds. The new lines will have better diffusers and replace the aging and less efficient set-up, which will make it easier to maintain and provide better aeration and turn-over of the ponds.

7.2 Monthly Water Usage Reports

7.2.1 Treated vs Raw - February 2024

Moved By: Cindy Holladay

That the Monthly Water Usage Report dated February 28, 2024 be accepted as presented.

Carried

7.2.2 Treated vs Raw - March 2024

Moved By: Cindy Holladay

That the Monthly Water Usage Report dated March 31, 2024 be accepted as presented.

Carried

7.4 WWAC Resignation - Wendy Irwin

Moved By: Cindy Holladay

That the Board accept the resignation of W. Irwin from the Water Works Advisory Committee.

Carried

8. ROUND TABLE

Round table discussion took place.

9. NEXT MEETING

The next meeting is scheduled for June 13, 2024 at 10:00 a.m. in Foothills County Council Chambers.

10. ADJOURNMENT

Moved By: Cindy Holladay

That the April 18, 2024 Sheep River Utility Corp meeting be adjourned at 2:26 p.m.

Carried

SRRUC Chair

SRRUC CEO