



**SHEEP RIVER REGIONAL UTILITY CORP
BOARD OF DIRECTORS MEETING MINUTES**

October 19, 2023

1:30 pm

VIA VIDEOCONFERENCE

Directors: Foothills County Director (Chair) Delilah Miller, Diamond Valley Director Heather Thomson, Diamond Valley Director Cindy Holladay, Diamond Valley Director Barry Crane,

Staff: Foothills County Utilities Foreman Cory Lyons, Foothills County Manager of Utilities Doug Haase, SRRUC Treasurer Christine Hummel, SRRUC CEO Harry Riva Cambrin, Foothills County Manager of Infrastructure Jeff Edgington, Foothills County Deputy Director of Corporate Services Reginald Hammond, Diamond Valley Manager of Operations Craig Beaton, SRRUC Recording Secretary Mary Ellen Beck

1. CALL TO ORDER

The Sheep River Utility Corp meeting of October 19, 2023 was called to order at 1:32 p.m.

2. ADDITIONS TO THE AGENDA

None

3. ADOPTION OF THE AGENDA

Resolution 48/2023

Moved by: Barry Crane

That the agenda for the October 19, 2023 Sheep River Regional Utility Corp meeting be approved as presented.

Carried

4. ACCEPTANCE OF MINUTES FROM PREVIOUS MEETING

4.1 SRRUC Meeting Minutes for Acceptance - August 31, 2023

Resolution 49/2023

Moved by: Heather Thomson

That the minutes from the August 31, 2023 Sheep River Regional Utility Corp meeting be accepted as presented.

Carried

5. ACCOUNTS PAYABLE

5.1 Accounts for Approval - September 2023

Resolution 50/2023

Moved by: Cindy Holladay

That the Accounts Payable dated September 28, 2023 in the amount of \$75,109.60 be accepted for payment.

Carried

5.2 Accounts for Approval - October 2023

Resolution 51/2023

Moved by: Barry Crane

That the Accounts Payable dated October 19, 2023 in the amount of \$15,197.85 be accepted for payment.

Carried

6. OLD BUSINESS

None

7. BUSINESS

7.1 Operations Update

An operations update was provided by Utility Foreman Cory Lyons.

The raw water storage levels are maintaining at 90% even though the river flow is too low to meet the IOs. The facilities continue to optimize water levels with conservation measures.

7.2 Monthly Water Usage Reports

7.2.1 Treated vs Raw - August 2023

Manager of Utilities Doug Haase stated that the red numbers on the spreadsheet under Diamond Valley indicate an over usage.

Diamond Valley Manager of Operations Craig Beaton confirmed that the over usage of water from Diamond Valley was due to the Bulk Water sales to Midwest Pipelines.

Resolution 52/2023

Moved by: Barry Crane

That the Monthly Water Usage Report dated August 31, 2023 be adopted as presented.

Carried

7.2.2 Treated vs Raw - September 2023

Resolution 53/2023

Moved by: Cindy Holladay

That the Monthly Water Usage Report dated September 30, 2023 be adopted as presented.

Carried

7.3 Statement of Operating Revenues and Expenses

Deputy Director of Corporate Services Reginald Hammond presented the Statement of Operating Revenues and Expenses dated September 30, 2023.

Resolution 54/2023

Moved by: Cindy Holladay

That the operating revenue and expenses for September be adopted as presented.

Carried

8. Closed Session

8.1 Operations, Management and Administration Agreement - FOIP s. 21

Resolution 55/2023

Moved by: Barry Crane

That, in accordance with Section 197 of the Municipal Government Act, the Sheep River Regional Utility Corp. move into a Closed Meeting at 1:48 p.m. to discuss the Operations, Management and Administration Agreement as per section 21 of the Freedom of Information and Protection of Privacy Act (FOIP). SRRUC CEO, Harry Riva Cambrin, Foothills County Manager of Utilities Doug Haase, Foothills County Utilities Foreman Cory Lyons, Diamond Valley Manager of Operations Craig Beaton, SRRUC Treasurer Christine Hummel, Foothills County Deputy Director of

Corporate Services Reginald Hammond, SRRUC Recording Secretary
Mary Ellen Beck, attended the closed session of the meeting.

Carried

Resolution 56/2023
Moved By: Barry Crane

That the Sheep River Regional Utility Corp return to its open meeting at
1:55 p.m.

Carried

9. Motions Arising from the Confidential Closed Session

9.1 Operations, Management and Administration Agreement

Resolution 57/2023
Moved by: Barry Crane

That the Sheep River Regional Utility Corp and Foothills County renegotiate the terms of agreement for sec 8c *“Notwithstanding the foregoing, either Party shall be entitled to terminate this Agreement by the provision of no less than three (3) years’ notice”*, contingent on a business case proposal presented by Diamond Valley for the operation and management of the Sheep River Regional Utility Corporation.

Carried

10. ROUND TABLE

Director of Corporate Services Christine Hummel will bring the 2024 Budget to present at the December 21, 2023 meeting.

11. NEXT MEETING

The next meeting is scheduled for December 21, 2023 in-person (location to be announced).

12. ADJOURNMENT

That the October 19, 2023 Sheep River Utility Corp meeting be adjourned at 2:25 p.m.

SRRUC Chair

SRRUC CEO