



**WATER WORKS ADVISORY COMMITTEE
MEETING MINUTES**

**March 28, 2023
6:00 pm
VIA VIDEOCONFERENCE**

Present: Garry Chan, WWAC
Wendy Irwin, WWAC
Glenn Costello, WWAC
Jacqueline Cassidy, WWAC
Barry Wright, WWAC

Delilah Miller, Foothills County SRRUC Director (Chair)
Cindy Holliday, Diamond Valley SRRUC Director

Staff: Harry Riva Cambrin, SRRUC CEO
Dennis Leis, Foothills County Utilities Foreman
Felicia Fairweather, Recording Secretary

Absent: John Walsh, WWAC
Julie Walker, WWAC

1. Call to Order

Wendy Irwin, Chair called the meeting to order at 6:05 p.m.

2. Adoption of Agenda

Moved By: Gary Chan

That the Agenda for the March 28, 2023, Water Works Advisory Committee meeting be approved as presented.

Carried

3. Minutes

3.1 Adoption of Minutes of November 15, 2022

Moved By: Glenn Costello

That the minutes from the November 15, 2022, Water Works Advisory Committee meeting be approved as presented.

Carried

4. Old Business

4.1 Annual Review of Terms of Reference

Moved By: Glenn Costello

That the amendments to the WWAC Terms of Reference be accepted as presented and that the Committee direct Administration to bring the Terms

of Reference with a recommendation for approval to the Sheep River Regional Utility Corp.

Carried

5. New Business

5.1 Direct River Intake

Dennis Leis, Foothills County Utility Foreman provided a verbal update on the Direct River Intake. There is no new status for the Direct Intake. The quote for the Geotechnical Report has been received and must go before SRRUC in April to determine if it will proceed.

Harry Riva Cambrin, SRRUC CEO clarified that once the geotechnical report is completed then an application can be made for the Direct Intake. Dealing with Alberta Environment and Protected Areas and the Department of Fisheries will take time and administration is hoping to be able to make the application this year but can not give an estimated completion time.

Dennis Leis, Foothills County Utility Foreman provided a verbal update on the Emergency Intake. An Emergency Intake was constructed in November to keep the reservoir stocked up. The Emergency Intake ran all winter and sustained water for Diamond Valley East and West as well as Millarville. Testing was completed in February and all test results came back favorable. The Emergency Intake will remain until the Direct Intake is constructed. The Emergency Intake location would be favorable for the Direct Intake location and the Geotechnical Report will confirm if it would work in that location.

Barry Wright attended the Water Works Advisory Committee at 6:24 p.m.

5.2 Role of Committee and Committee Members

Jacqueline Cassidy requested that WWAC members be provided with the Ministerial Order and a form of orientation for new Board members. Additionally, Jacqueline referred to the Terms of Reference #5 and requested clarification on what the Committee members role was with examining projects and providing research and recommendations.

Harry Riva Cambrin, SRRUC CEO clarified that Administration would provide a copy of the Ministerial Order to the Committee members and noted that it is uploaded on the SRRUC website. Frank Lotz with Alberta Environment and Protected Areas could speak to the Committee on their roles and responsibilities with respect to water works at Diamond Valley. Further, Administration could create Rules and Procedures and Code of Conduct documents for the Committee to review and consider.

Harry Riva Cambrin, SRRUC CEO clarified that that last project the advisory committee was reviewing was the change in testing regime at the reservoir and water sources. The Direct Intake is the newest project item with no other projects underway.

Barry Wright requested that the Committee receive the Approval to Operate. Dennis Leis, Foothills County Utility Foreman will provide that to the Committee.

5.3 Oilfields School Presentation

Wendy Irwin provided an update that Gary Chan, Barry Wright and herself provided a presentation at Oilfields School on December 6, 2023, and were hoping to pull interest from students to join the committee. There have been some parental concerns raised regarding students being on the committee. There is a student interested in being a part of the Committee and Cindy Watts from Oilfields Highschool will follow up with Wendy in that regard.

The Committee had a discussion on possible parental concerns and some student expectations on the Committee.

5.4 Student Resource Update

Wendy Irwin referred to the Oilfields School Presentation update and indicated that there is student interest to join the Committee.

5.5 Facility Tour Scheduling

Wendy Irwin sought the Committees interest in scheduling a Facility Tour in June 2023. The Committee had a discussion period regarding whether an invitation should be extended to the school to join or if two separate tours should occur.

Dennis Leis, Foothills County Utility Foreman provided information that the tour could contain up to 30 people and he could conduct one or two tours, depending on the preference of the Committee.

The Committee was in agreeance to set up a river and facility tour for some time in June solely for the Committee members.

6. Next Meeting

Moved By: Jacqueline Cassidy

That the next Water Works Advisory Committee meeting will tentatively take place in September/October 2023 (date and time to be determined).

Carried

The Board had a discussion period regarding the recent opening on the Committee due to a resignation. Harry Riva Cambrin, SRRUC CEO confirmed that it is generally the responsibility of the Municipalities to seek out members to sit on the Committee.

7. Adjournment

Moved By: Jacqueline Cassidy

Seconded By: Barry Wright

That the Water Works Advisory Committee be adjourned at 7:14 p.m.

Carried