



**SHEEP RIVER REGIONAL UTILITY CORP  
BOARD OF DIRECTORS MEETING MINUTES**

**August 31, 2023  
1:30 pm  
VIA VIDEOCONFERENCE**

**Directors:** Foothills County Director (Chair) Delilah Miller, Diamond Valley Directors Cindy Holladay, Barry Crane

**Absent:** Diamond Valley Director Heather Thomson

**Staff:** SRRUC Treasurer Christine Hummel, SRRUC CEO Harry Riva Cambrin, Foothills County Deputy Director of Corporate Services Reginald Hammond, Foothills County Manager of Utilities Douglas Haase, Foothills County Utilities Foreman Cory Lyons, Diamond Valley CAO Corinne Middleton, Diamond Valley Operations Manager Craig Beaton, SRRUC Recording Secretary Felicia Fairweather

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**1. CALL TO ORDER**

The Sheep River Utility Corp meeting of August 31, 2023 was called to order at 1:38 p.m.

**2. ADDITIONS TO THE AGENDA**

None

**3. ADOPTION OF THE AGENDA**

**Resolution 39/2023**

**Moved By:** Barry Crane

That the Agenda for the August 31, 2023 Sheep River Utility Corp meeting be approved as presented.

**Carried**

**4. ACCEPTANCE OF MINUTES FROM PREVIOUS MEETING**

**4.1 SRRUC Meeting Minutes - June 15, 2023**

**Resolution 40/2023**

**Moved By:** Cindy Holladay

That the minutes from the June 15, 2023 Sheep River Utility Corp meeting be accepted as presented.

**Carried**

**5. ACCOUNTS PAYABLE**

**5.1 Accounts for Approval - July 2023**

**Resolution 41/2023**

**Moved By:** Cindy Holladay

That the Accounts Payable dated July 27, 2023 in the amount of \$105,289.40 be accepted for payment.

**Carried**

**5.2 Accounts for Approval - August 2023**

**Resolution 42/2023**

**Moved By:** Barry Crane

That the Accounts Payable dated August 31, 2023 in the amount of \$77,532.62 be accepted for payment.

**Carried**

**6. OLD BUSINESS**

None

**7. BUSINESS**

**7.1 Operations Update**

Utilities Foreman Cory Lyons provided the following updates to the Sheep River Utility Corp:

- At the last meeting the reservoir was able to maintain 78% of its water and can currently maintain 89%.
- One well is not operating due to IO not being met, and another well was recently turned off as a precaution due to remediation in the well area. Operations are running off the big intake pump and they are able to maintain and increase raw storage levels.

Barry Crane inquired if the capacity for both holding and treating are at good levels. Cory Lyons confirmed both levels are good. There would be a concern if the river gets too low as they would then be required to utilize the small pump.

Cory Lyons noted that a distribution pump and infiltration pump are running; therefore, all pumps are operating.

**7.2 Monthly Water Usage Reports**

**Resolution 43/2023**

**Moved By:** Barry Crane

That the Monthly Water Usage Reports dated June 30, 2023 and July 31, 2023 be adopted as presented.

**Carried**

**7.3 Statement of Operating Revenues and Expenses - July 2023**

Reginald Hammond presented the revised Statement of Operating Revenues and Expenses dated July 31, 2023.

**Resolution 44/2023**

**Moved By:** Cindy Holladay

That the operating revenue and expenses for July 31, 2023 be adopted as presented.

**Carried**

**Resolution 45/2023**

**Moved By:** Barry Crane

That, in accordance with Section 197 of the Municipal Government Act, the Sheep River Regional Utility Corp. move into a Closed Meeting at 1:46 p.m. to discuss Advice from Officials as per Section 24 of the Freedom of Information and Protection of Privacy Act (FOIP). SRRUC Directors Delilah Miller, Barry Crane and Cindy Holladay, SRRUC Treasurer Christine Hummel, SRRUC CEO Harry Riva Cambrin, Foothills County Deputy Director of Corporate Services Reginald Hammond, Foothills County Utilities Forman Cory Lyons, Diamond Valley CAO Corinne Middleton, Diamond Valley Operations Manager Craig Beaton and Foothills County Legislative Services Assistant F. Fairweather attended the closed session of the meeting.

**Carried**

**Resolution 46/2023**

**Moved By:** Barry Crane

That the Sheep River Regional Utility Corp return to its open meeting at 1:55 p.m.

**Carried**

**Resolution 47/2023**

**Moved By:** Barry Crane

That the closed session item be referred to the next Water Works Advisory Committee meeting.

**Carried**

**8. ROUND TABLE**

Round table discussion took place regarding fire hydrants located in Millarville and utilization of fire hydrants in Diamond Valley west (formerly Turner Valley) during a fire this past summer in Millarville. SRRUC CEO Harry Riva Cambrin, will gather information and update the Directors on the fire hydrants in Millarville.

**9. NEXT MEETING**

The next meeting is scheduled for October 19, 2023 at 1:30 p.m.

**10. ADJOURNMENT**

Chair Delilah Miller adjourned the August 31, 2023 Sheep River Utility Corp meeting at 1:59 p.m.

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SRRUC Chair

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SRRUC CEO