



**WATER WORKS ADVISORY COMMITTEE
MEETING MINUTES**

**November 15, 2022
7:00 pm
VIA VIDEOCONFERENCE**

Present: Garry Chan, WWAC
Allen Littlewood, WWAC
Wendy Irwin, WWAC
Glenn Costello, WWAC
Jacqueline Cassidy, WWAC
Barry Wright, WWAC

Delilah Miller, Foothills County SRRUC Director (Chair)
Garry Raab, Turner Valley SRRUC Director
Hazel Martin, Turner Valley SRRUC Director
John Waring, Turner Valley SRRUC Director
Heather Thomson, Black Diamond SRRUC Director
Ted Bain, Black Diamond SRRUC Director
Veronica Kloiber, Black Diamond SRRUC Director

Staff: Harry Riva Cambrin, SRRUC CEO
Heather Hemingway, Foothills County Director of Planning
Dennis Leis, Foothills County Utilities Foreman
Felicia Fairweather, Recording Secretary

Absent: John Walsh, WWAC
Julie Walker, WWAC

1. Call to Order

CEO of Sheep River Regional Utility Corp. (SRRUC) Harry Riva Cambrin called the meeting to order at 7:06 p.m.

Introductions took place for the Water Works Advisory Committee (WWAC) members, SRRUC members and County staff.

2. Organizational

2.1 Election of Chair

Harry Riva Cambrin asked for nominations for the position of Committee Chair for the Water Works Advisory Committee.

- Barry Wright nominated Allen Littlewood as Chairperson. Allen Littlewood declined the nomination.
- Wendy Irwin nominated herself as Chairperson.

No further nominations were received. Wendy Irwin was appointed the Water Works Advisory Committee Chair.

Wendy Irwin took over as Chair of the meeting.

2.2 Election of Vice-Chair

Wendy Irwin asked for nominations for the position of Committee Vice-Chair for the Water Works Advisory Committee.

- Glenn Costello nominated Jacqueline Cassidy as Vice-Chair. Jacqueline Cassidy accepted the nomination.

No further nominations were received. Jacqueline Cassidy was appointed as the Water Works Advisory Committee Vice-Chair.

3. Adoption of Agenda

Moved By: Jacqueline Cassidy

That the Agenda for the November 15, 2022 Water Works Advisory Committee meeting be approved as presented.

Carried

4. Minutes

4.1 Adoption of Minutes of November 24, 2020

Moved By: Glenn Costello

That the minutes from the November 24, 2020 Water Works Advisory Committee meeting be approved as presented.

Carried

5. Old Business

5.1 SRRUC Water Testing Requirements

Dennis Leis, Foothills County Utility Foreman provided a verbal update on SRRUC water testing requirements and the current application put forward to Alberta Environment and Parks to reduce testing requirements, which is currently awaiting feedback.

5.2 Annual Review of Terms of Reference

The Committee agreed that the Annual Review of Terms of Reference would take place at the next Water Works Advisory Committee meeting.

The Committee had a discussion period regarding the additional, non-voting seat that may be reserved for a youth member from Oilfields High School. Additionally, the Committee agreed that it would be valuable for members and students to tour the facility.

Veronica Kloiber will contact Oilfields High School to arrange an opportunity for students to tour the facility. Dennis Leis offered to provide the tour of the facility to the Oilfields High School students and will try to arrange the tour for the members, for the same time.

6. New Business

6.1 Direct River Intake

Dennis Leis, Foothills County Utility Foreman provided a verbal update on the Direct River Intake and provided information on the proposed location for the intake (being the current floating intake location), and that they are still waiting for the geotechnical report.

7. Next Meeting

Moved By: Garry Chan

That the next Water Works Advisory Committee meeting take place in March 2023 (date and time to be determined).

Carried

8. Adjournment

Chair Wendy Irwin adjourned the meeting at 8:26 p.m.