

**SHEEP RIVER REGIONAL UTILITY CORP  
BOARD OF DIRECTORS MEETING MINUTES**



**September 15, 2022  
9:30 am  
VIA VIDEOCONFERENCE**

**Officers:** SRRUC CEO Harry Riva Cambrin

**Directors:** Foothills County Director (Chair) Delilah Miller, Turner Valley Director Garry Raab, Black Diamond Director Heather Thomson, Turner Valley Director Hazel Martin, Turner Valley Director John Waring, Black Diamond Director Ted Bain, Black Diamond Director Veronica Kloiber

**Staff:** Turner Valley CAO Shawn Patience, SRRUC Treasurer Christine Hummel, Turner Valley Manager of Finance and Corporate Services Corrinne Middleton, Utilities Foreman Dennis Leis, Foothills County Director of Planning Heather Hemingway, Foothills County Manager of Infrastructure Jeff Edgington, Foothills County Corporate Services Manager Reginald Hammond, SRRUC Recording Secretary Krista Conrad

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**1. CALL TO ORDER**

The Sheep River Utility Corp meeting of September 15, 2022 was called to order at 9:39 a.m.

**3. ADOPTION OF THE AGENDA**

**Resolution 50/2022**

**Moved By:** Hazel Martin

That the Agenda for the September 15, 2022 Sheep River Utility Corp meeting be approved as presented.

**Carried**

**4. ACCEPTANCE OF MINUTES FROM PREVIOUS MEETING**

**Resolution 51/2022**

**Moved By:** Hazel Martin

That the minutes from the September 15, 2022 Sheep River Utility Corp meeting be accepted as presented.

**Carried**

**5. ACCOUNTS PAYABLE**

**5.1 Accounts for Approval - July 2022**

**Resolution 52/2022**

**Moved By:** John Waring

That the Accounts Payable dated July 21, 2022 in the amount of \$82,665.23 be accepted for payment.

**Carried**

**5.2 Accounts for Approval - August 2022**

**Resolution 53/2022**

**Moved By:** Garry Raab

That the Accounts Payable dated August 18, 2022 in the amount of \$16,012.74 be accepted for payment.

Carried

### 5.3 Accounts for Approval - September 2022

#### Resolution 54/2022

Moved By: Hazel Martin

That the Accounts Payable dated September 15, 2022 in the amount of \$64,866.97 be accepted for payment.

Carried

## 7. BUSINESS

### 7.1 Operations Update

An operations update was provided by Dennis Leis.

- The raw water reservoir was full two weeks after the 80% level was registered
- Wells were turned off for the majority of the summer for reprieve. They will be turned on going into the winter.
- Testing for Granular Activated Carbon (GAC) media was received. The UVT has decreased coming out of GAC, NTU has decreased, and total organic carbon and dissolved organic carbon have decreased, meaning GAC is still active and does not need to be replaced. The GAC media does not need to be replaced, but added as necessary. D. Leis recommended testing every year at a cost of about \$1,600 to monitor GAC viability.
- There had been concerns from the Board that the small river pump. D. Leis investigated diversion levels and found the pump diverted 146,452 cubic metres to the raw water reservoir over the winter, which was 18% of total diversion of 821,000 cubic metres. Without small river pump, the raw water reservoir would be at 60% by spring before the larger pumps began running, which would result in Level 3 restrictions immediately in the spring.
  - D. Leis reported a small piece of slotted stainless steel on the riverbank could house the pump and protect it over the winter, pending approval from Alberta Environment.

#### Resolution 55/2022

Moved By: John Waring

That the Board direct administration to approach Alberta Environment with regards to installing slotted stainless steel to house the river pump over the winter and maintain reservoir levels.

Carried

### 7.2 Monthly Water Usage Report

#### 7.2.1 Monthly Water Usage Report - Dated June 30, 2022

##### Resolution 56/2022

Moved By: Veronica Kloiber

That the Monthly Water Usage Report dated June 30, 2022 be adopted as presented.

Carried

#### 7.2.2 Monthly Water Usage Report - Dated July 31, 2022

##### Resolution 57/2022

Moved By: Veronica Kloiber

That the Monthly Water Usage Report dated July 31, 2022 be adopted as presented.

**Carried**

**7.2.3 Monthly Water Usage Report - Dated August 31, 2022**

**Resolution 58/2022**

**Moved By:** Garry Raab

That the Monthly Water Usage Report dated August 31, 2022 be adopted as presented.

**Carried**

**7.3 Statement of Operating Revenues and Expenses - dated August 31, 2022**

Reginald Hammond presented the Statement of Operating Revenues and Expenses dated August 31, 2022.

**Resolution 59/2022**

**Moved By:** Ted Bain

That the operating revenue and expenses for August be adopted as presented.

**Carried**

**7.5 Waterworks Advisory Committee**

**7.5.1 WWAC Update**

Once new members are appointed a meeting will be arranged.

**7.5.2 WWAC Applications**

Two applications for the Waterworks Advisory Committee were reviewed by SRRUC directors.

**Resolution 60/2022**

**Moved By:** John Waring

That J. Cassidy and J. Wright are appointed to the Waterworks Advisory Committee.

**Carried**

**8. ROUND TABLE**

Round table discussion took place.

**9. NEXT MEETING**

The next meeting is scheduled for November 17, 2022 at 9:30 a.m.

**10. ADJOURNMENT**

**Resolution 61/2022**

**Moved By:** Delilah Miller

That the September 15, 2022 Sheep River Utility Corp meeting be adjourned at 10:27 a.m.

**Carried**