



MINUTES

Sheep River Regional Utility Corp.

Board of Directors Meeting

Thursday April 15, 2021 at 1:00 p.m.

Zoom Virtual Meeting

Officers: Harry Riva Cambrin, CEO SRRUC
Christine Hummel, SRRUC Treasurer

Directors: Delilah Miller, Chair Foothills County Director
John Waring, Turner Valley Director
Lana Hamilton, Turner Valley Director
Garry Raab, Turner Valley Director
Ruth Goodwin, Black Diamond Director
Ted Bain, Black Diamond Director
Brian Marconi, Black Diamond Director

Staff: Shawn Patience, Town of Turner Valley CAO
Jeff Edgington, Infrastructure Manager
Dennis Leis, Utilities Foreman
Jessica Clement, Legislative Services Assistant
Courtney Russell, SRRUC Recording Secretary

Guests: Corinne Middleton, Manager, Finance & Corporate Service, Town of Turner Valley
Barry Williamson, WWAC
James Nakishima, Avail LLP
Michelle Lutz, Avail LLP

Meeting

Call to Order: Chair Delilah Miller called the Meeting to order at 1:05 p.m.

Additions: There was one addition to the agenda. 7I. Agenda cutoff date/time -Director Brian Marconi.

Agenda

Adoption: **RESOLUTION 12/2021**
Moved by Director Ted Bain that the Board accept the February 18, 2021 agenda, with one addition to the agenda, 7I. Agenda cutoff date/time.

CARRIED

Minutes: **RESOLUTION 13/2021**
Moved by Director John Waring that the Board accept the minutes of the meeting held on Thursday February 18, 2021 as presented.

CARRIED



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Accounts

Payable:

RESOLUTION 14/2021

Moved by Director Ruth Goodwin that the accounts payable dated March 18, 2021 in the amount of \$85,701.41 and April 15, 2021 in the amount of \$293,700.77 be accepted as presented.

CARRIED

Old Business: 1. Business Continuity Plan & Emergency Management & Emergency Management Policy. – SRRUC Drinking Water Safety Plan.

RESOLUTION 15/2021

Moved by Director Ruth Goodwin that the Board postpone the Drinking Water Safety Plan document until it has been reviewed and updated.

CARRIED

Statement of Operating Revenues & Expenses:

Christine Hummel discussed.

RESOLUTION 16/2021

Moved by Director Garry Raab that the Statement of Operating Revenues and Expenses dated March 31, 2021 be accepted as presented.

CARRIED

Capital Reserve

Transfer:

Christine Hummel discussed the Transfer to 2020 Capital Reserves.

RESOLUTION 17/2021

Moved by Director Brian Marconi that the Board approve administration to transfer \$75,000 to capital reserves for 2020.

CARRIED

Operations

Update:

Dennis Leis & Harry Riva Cambrin discussed.

1. Town of Black Diamond working on some leaks. Usage has been high.
2. River pump has been running during the day, too cold overnight. Raw water reservoir sitting at 64%, will start running the river pump overnight next week.



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3. Chamco coming to fix vibration charges at no charge.

Financial

Statements: 2020 Consolidated Financial Statement Presentation – James Nakishima & Michelle Lutz, Avail LLP.

RESOLUTION 18/2021

Moved by Director Ruth Goodwin that the Board accept the Consolidated Financial Statements for 2020, as prepared by Avail LLP.

CARRIED

James Nakishima & Michelle Lutz left the meeting at 1:55 p.m.

Operations

Update cont'd: Dennis Leis & Harry Riva Cambrin discussed.

4. There have been some issues with pumping from the river. May need to look at a direct intake from the river in the future. Harry Riva Cambrin to request a high-level quote from engineers.

Monthly Water

Usage Report: Dennis Leis discussed the Monthly Water Usage reports dated February 28, 2021 and March 31, 2021.

RESOLUTION 19/2021

Moved by Director Lana Hamilton that the Monthly Water Usage Reports dated February 28, 2021 and March 31, 2021 be accepted for information.

CARRIED

2020 Annual

Reports: Dennis Leis discussed.

Communications

Update: Discussed website updates. Ensure that the agenda is added to the website prior to the meeting.

Coal Policy

Letter: **RESOLUTION 20/2021**

Moved by Director John Waring that the letter from Honourable Sonya Savage, Minister of Energy dated March 24, 2021 be accepted for information.



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Corinne Middleton & Shawn Patience left the meeting at 2:30 p.m.

Agenda cut
off:

RESOLUTION 21/2021

Moved by Director Brian Marconi that the SRRUC agenda be distributed on Monday prior to the meeting on Thursday, with any addendums to be included two days before the scheduled meeting.

CARRIED

Barry Williamson left the meeting at 2:40 p.m.

There was round table discussion.

Next Meeting: The next scheduled meeting shall be on June 17, 2021 at 1:00 p.m. by electronic communications.

Adjournment: Chair Delilah Miller adjourned the meeting at 2:54 p.m.

SRRUC Chair

SRRUC CEO