



MINUTES

Sheep River Regional Utility Corp.

Board of Directors Meeting

Thursday December 17, 2020 at 1:00 p.m.

Zoom Virtual Meeting

Officers: Harry Riva Cambrin, CEO SRRUC
Christine Hummel, SRRUC Treasurer

Directors: Delilah Miller, Chair Foothills County Director
John Waring, Turner Valley Director
Lana Hamilton, Turner Valley Director
Garry Raab, Turner Valley Director
Ted Bain, Black Diamond Director
Brian Marconi, Black Diamond Director

Staff: Heather Thomson, Town of Turner Valley Acting CAO
Dennis Leis, Utilities Foreman
Jessica Clement, Legislative Services Assistant
Courtney Russell, SRRUC Recording Secretary

Absent: Ruth Goodwin, Black Diamond Director

Guest: Barry Williamson, WWAC
Sharlene Brown, Town of Black Diamond CAO

Meeting

Call to Order: Chair Delilah Miller called the Meeting to order at 1:00 p.m.

Additions: There was one addition to the agenda. 3A. Acceptance of new SRRUC members.

Agenda

Adoption: **RESOLUTION 43/2020**
Moved by Director Lana Hamilton that the Board accept the December 17, 2020 agenda with one addition.

CARRIED

New members, Director Ted Bain, Director Brian Marconi & Director Garry Raab introduced themselves.

RESOLUTION 44/2020

Moved by Director John Waring to acknowledge Ted Bain, and Brian Marconi and Garry Raab as new SRRUC Directors.

CARRIED



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Minutes:

RESOLUTION 45/2020

Moved by Director Lana Hamilton that the Board accept the minutes of the meeting held on Thursday October 15, 2020 as presented.

CARRIED

RESOLUTION 46/2020

Moved by Director Lana Hamilton that the Board accept the minutes of the Water Works Advisory Committee (WWAC) meeting held on Tuesday November 24, 2020 as presented.

CARRIED

RESOLUTION 47/2020

Moved by Director Garry Raab that the Board accept the minutes of the AGM meeting held on Tuesday November 24, 2020 as presented.

CARRIED

Accounts

Payable:

RESOLUTION 48/2020

Moved by Director Brian Marconi that the accounts payable dated November 19, 2020 in the amount of \$50,683.37 and December 17, 2020 in the amount of \$88,288.94 be accepted as presented.

CARRIED

Old Business:

1. Business Continuity Plan & Emergency Management Plan – nothing new to report.
2. Emergency Management Policy – nothing new to report.

Statement of

Operating

Revenues &

Expenses:

Christine Hummel discussed.

RESOLUTION 49/2020

Moved by Director Brian Marconi that the Statement of Operating Revenues and Expenses dated November 30, 2020 be accepted as presented.

CARRIED



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2021 Budget: Christine Hummel discussed the 2021 Budget Options.

RESOLUTION 50/2020

Moved by Director Brian Marconi that the 2021 Budget Option 1 be accepted as presented.

CARRIED

RESOLUTION 51/2020

Moved by Director Garry Raab that the 2021 Capital Budget be accepted as presented.

CARRIED

RESOLUTION 52/2020

Moved by Director Ted Bain that the Town of Turner Valley and Town of Black Diamond provide a formal letter indicating how each Council recommends funding their share of the 2021 capital purchases.

CARRIED

Operations

Update: Dennis Leis & Harry Riva Cambrin discussed.

1. No issues with testing, should have enough data to reduce testing.
2. Heater stopped working and needs replacement this year.
3. Pump vibration update, contractor looked at pump this week and determined the pump was misaligned. Has been rebalanced. Each pumped will be checked one at a time.

RESOLUTION 53/2020

Moved by Director John Waring that the Operations Update be accepted for information as presented.

CARRIED

Monthly Water

Usage Report: Dennis Leis discussed the Monthly Water Usage reports dated October 31, 2020 and November 30, 2020.

RESOLUTION 54/2020

Moved by Director Brian Marconi that the Monthly Water Usage Reports dated October 31, 2020 and November 30, 2020 be accepted for information.

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Communications

Update: Discussed website updates.

Round Table Discussion.

Next Meeting: The next scheduled meeting shall be on February 18, 2021 at 1:00 p.m. by electronic communications.

Adjournment: Chair Delilah Miller adjourned the meeting at 1:57 p.m.

SRRUC Chair

SRRUC CEO