



## **MINUTES**

### **Sheep River Regional Utility Corp. Board of Directors Meeting**

Thursday December 19, 2019 at 1:00 p.m.

Turner Valley Municipal Office – Council Chambers

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Officers: Harry Riva Cambrin, CEO SRRUC  
Christine Hummel, SRRUC Treasurer

Directors: Delilah Miller, Chair Foothills County Director  
John Waring, Turner Valley Director  
Lana Hamilton, Turner Valley Director  
Cindy Holladay, Turner Valley Director  
Sharlene Brown, Black Diamond Director  
Jackie Stickel, Black Diamond Director  
Ruth Goodwin, Black Diamond Director

Staff: Todd Sharpe, Town of Turner Valley CAO  
Dennis Leis, Utilities Foreman  
Jeff Edgington, Foothills County Manager of Infrastructure  
Courtney Russell, SRRUC Recording Secretary

Guest: Maureen Nelson, WWAC  
Barry Williamson, WWAC  
John Walsh, WWAC

#### Meeting

Call to Order: Chair Delilah Miller called the Meeting to order at 1:02 p.m.

Additions: There was one addition to the agenda. 8G. Thank you letter to former WWAC member.

#### Agenda

Adoption: **RESOLUTION 72/2019**  
Moved by Director Lana Hamilton that the Board accept the December 19, 2019 agenda with one addition to the agenda.

CARRIED

#### Organizational

Notes: **RESOLUTION 73/2019**  
Moved by Director Cindy Holladay that the Board accept the Organizational notes of the meeting held on Thursday November 28, 2019 as presented.

CARRIED



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Jeff Edginton entered the meeting at 1:04 p.m

Minutes: **RESOLUTION 74/2019**  
Moved by Director Sharlene Brown that the Board accept the minutes of the meeting held on Thursday November 28, 2019 as presented.  
CARRIED

AGM Minutes: **RESOLUTION 75/2019**  
Moved by Director Jackie Stickel that the Board accept the AGM minutes of the meeting held on Thursday November 28, 2019 as presented.  
CARRIED

Accounts Payable: **RESOLUTION 76/2019**  
Moved by Director John Waring that the accounts payable dated December 19, 2019 in the amount of \$109,609.71 be accepted as presented.  
CARRIED

Statement of Operating Revenues & Expenses: **RESOLUTION 77/2019**  
Moved by Director Sharlene Brown that the Statement of Operating Revenues and Expenses dated November 30, 2019 be accepted as presented.  
CARRIED

Dennis Leis entered the meeting at 1:11 p.m.

2020 Budget: Christine Hummel discussed the 2020 Budget Options.  
Dennis Leis & Jeff Edginton discussed budget items and lifespan of plant equipment.

**RESOLUTION 78/2019**  
Moved by Director Sharlene Brown that the Town of Turner Valley and Town of Black Diamond provide a formal letter indicating how each Council recommends funding their share of the 2020 capital purchases.  
CARRIED



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#### **RESOLUTION 79/2019**

Moved by Director John Waring that the 2020 Budget Option 1 be accepted as presented.

CARRIED

#### Communications

Update: Discussed website updates. SRRUC website updated to include water usage reports and income statements.

#### Operations

Update: Dennis Leis & Harry Riva Cambrin discussed

1. No current issues in the facility. Reservoir is full.
2. Consumption down in Black Diamond & Turner Valley.
3. Fencing around direct intake has not been completed yet, no issues down there recently.
4. Buoys to cable line to submersible pump installed for safety.

#### **RESOLUTION 80/2019**

Moved by Director Lana Hamilton that the Operations Update be accepted for information as presented.

CARRIED

#### Monthly Water

Usage Report: Dennis Leis discussed the Monthly Water Usage report dated November 30, 2019.

#### **RESOLUTION 81/2019**

Moved by Director Lana Hamilton that the Monthly Water Usage Reports dated November 30, 2019 be accepted for information.

CARRIED

#### Westend Governance

Study: Sharlene Brown discussed, no updates. Next meeting early February 2020.

#### WWAC

Letter: Maureen Nelson, Chair of WWAC recommended that SSRUC send a letter of thanks to outgoing member David Morgan for his service, by email.



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**RESOLUTION 82/2019**

Moved by Director Cindy Holladay that the Chair send a letter of thanks to outgoing WWAC member for his service, by email.

CARRIED

Round Table Discussion.

**RESOLUTION 83/2019**

Moved by Director Ruth Goodwin that starting in February 2020 the Board convene once every two months, leaving the alternate month date open for tentative meeting if needed.

CARRIED

Next Meeting: The next scheduled meeting shall be on February 20, 2020 at 1:00 p.m. at the Turner Valley Municipal Office in Council Chambers.

Adjournment: Chair Delilah Miller adjourned the meeting at 1:57 p.m.

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SRRUC Chair

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SRRUC CEO