



MINUTES

**Sheep River Regional Utility Corp.
Board of Directors Meeting**

Thursday February 21, 2019 at 1:00 p.m.

Turner Valley Municipal Office – Council Chambers

Officers: Harry Riva Cambrin, CEO SRRUC

Directors: Delilah Miller, Chair MD Director
John Waring, Turner Valley Director
Cindy Holladay, Turner Valley Director
Lana Hamilton, Turner Valley Director
Ruth Goodwin, Black Diamond Director
Sharlene Brown, Black Diamond Director
Jackie Stickel, Black Diamond Director

Staff: Todd Sharpe, Turner Valley CEO
Courtney Russell, SRRUC Recording Secretary

Absent: Christine Hummel

Guests: Dennis Leis, Utilities Foreman
Kathie Wight, Mayor of Longview

Meeting Call

To order: Chair Delilah Miller called Meeting to order at 1:06 p.m.

Additions: There was one addition to the agenda.
6J. Application for Ministers Award for SRRUC – Cindy Holladay.

Agenda

Adoption: **RESOLUTION 13/2019**
Moved by Director John Waring that the Board accept the February 21, 2019 agenda with one addition.

CARRIED

Minutes: **RESOLUTION 14/2019**
Moved by Director Ruth Goodwin that the Board accept the minutes of the meeting held on Thursday January 17, 2019 as presented.

CARRIED



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Operations

Update: Dennis Leis discussed operations.

1. Raw water volume is currently 78%.
2. Rental pump working well. Working on purchasing a new pump for back up. \$8,000-\$10,000 including set up.
3. Well 7 went down last night. Will need to flush and pump out.
4. Permanent pump floats in the river whereas the temporary pump sits on the bottom. Will need an amendment in approval to use back up pump.

RESOLUTION 15/2019

Moved by Director John Waring that operations purchase a new pump at a maximum of \$10,000 installed.

CARRIED

Monthly Water

Usage Report: **RESOLUTION 16/2019**

Moved by Director Sharlene Brown that the Board accept the Monthly Water Usage Report dated January 31, 2019 for information as presented.

CARRIED

Dennis Leis left the meeting at 1:17 p.m.

Accounts

Payable: **RESOLUTION 17/2019**

Moved by Director Lana Hamilton that the accounts payable dated February 21, 2019 in the amount of \$60,872.82 be accepted as presented.

CARRIED

TV Accounting

Fees: Harry Riva Cambrin & Todd Sharpe discussed the Town of Turner Valley accounting fees of \$1,408 charged after contract termination for November 2018.

RESOLUTION 18/2019

Moved by Director Cindy Holladay that the board accept the accounting fees from the Town of Turner Valley in the amount of \$1,408 for payment as presented.

CARRIED



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Communications

Update:

Harry Riva Cambrin discussed.

1. Adopted SRRUC minutes have been added to the website (srruc.ca).
2. Consider posting an update on the website that the reservoir is filling up.

Water

Conservation

Matrix:

Harry Riva Cambrin discussed the Water Conservation Matrix.

RESOLUTION 19/2019

Moved by Director Sharlene Brown that the water Conservation Matrix be accepted for information as presented.

CARRIED

AEP Renewals

Update:

Harry Riva Cambrin discussed AEP Approvals & WWAC meeting update.

1. Waiting for renewal of approval.
2. WWAC passed motions to support SRRUC approval renewal & to include servicing to Millarville.

Westend

Governance

Study:

Sharlene Brown discussed the Governance & Management Options for Westend Regional Sewage Services Commission (WRSSC).

1. Grant received to explore governance options for WRSSC. Town of Black Diamond is the managing partner of the grant.
2. Current contractor has given notice. WRSSC in need of operations, administration and management support in the near future.
3. Options to maintain status quo or disestablish WRSSC and operate as a SRRUC subsidiary corp. or SRRUC restructured corporation to incorporate wastewater assets.

RESOLUTION 20/2019

Moved by Director Ruth Goodwin that the Board support the Westend Regional Sewage Services Commission to explore governance options.

CARRIED



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WWAC

Member

Applications: The Board discussed two Water Works Advisory Committee (WWAC) member applications.

RESOLUTION 21/2019

Moved by Director Lana Hamilton that the Board accept Wendy Irwin’s application for the WWAC Committee Board member position.

CARRIED

Ministers

Award: Director Cindy Holladay discussed the Application for Ministers Award for SRRUC. Submission deadline is March 31, 2019. Town of Turner Valley will do the administration for the application.

RESOLUTION 22/2019

Moved by Director Cindy Holladay to direct Town of Turner Valley administration to submit an application for Ministers Award on behalf of SRRUC.

CARRIED

Next Meeting: March meeting cancelled. The next scheduled meeting shall be on Thursday April 18, 2019 at 1:00 p.m. at Turner Valley Municipal Office in Council Chambers.

Adjournment: **RESOLUTION 23/2019**

Moved by Chair Delilah Miller that the meeting adjourn at 2:50 p.m.

CARRIED

SRRUC Chair

SRRUC CEO