



DIRECTORS: Delilah Miller, Chair MD Director; Todd Sharpe, TV Director; Gary Rowntree TV Director; John Waring, TV Director; Jackie Stickel BD Director, Ruth Goodwin BD Director, Sharlene Brown, BD Director Christine Hummel

STAFF: Harry Riva-Cambrin, CEO SRRUC; Kris Nelson, Urban; Jill Hardy, MPE; Andy Pfeifer, TV Chair SRRUC Tech Committee, Christine Hummel, MD SRRUC Treasurer; Heather Thomson TV, SRRUC Secretary; Courtney Russell, MD Foothills

1 CALL TO ORDER

Delilah Miller, Chairperson called the Monday Oct 22, 2018 SRRUC Board of Directors meeting to order at 1:33 pm.

2 ACCEPTANCE OF THE AGENDA

a) Agenda Additions/Amendments

RES.1-2018 Motion by Director Waring that the Board accept the October 22, 2018 SRRUC BOD agenda as presented.

CARRIED

3 ADOPTION OF PREVIOUS MINUTES

a) September 13, 2018 SRRUC Board of Directors Meeting Minutes

RES.2-2018 Motion by Director Sharpe that the Board accept the SRRUC BOD September 13, 2018 meeting minutes as presented.

CARRIED

4 ADMINISTRATIVE/FINANCIAL UPDATE

a) Accounts Payable for Approval

RES.3-2018 Motion by Director Goodwin that the Board approve accounts payable in the amount of \$109,490.10.

CARRIED

b) Financial Update

RES.4-2018 Motion by Director Rowntree that he Board accept the financial update as presented.

CARRIED

5 OLD BUSINESS

- a) SRRUC Annual General Meeting and WWAC Open House
Heather Thomson advised the Sheep River Library has been booked for November 29, 2018 SRRUC AGM and the WWAC Open House meeting. WWAC Open house to be held prior to AGM
ACTION: MD advertise 2 weeks in advance.

RES.5-2018 Motion by Director Brown that Board direct the CEO to move forward with preparing for the SRRUC BOD AGM and assist the WWAC with the preparation of the open house meeting; and further directs that the Board approve the expenditure of having MPE provide information for the presentation at the WWAC open house.

CARRIED

- b) Direct Intake Project Update

Jill Hardy from MPE advised the liner has arrived on site and preparations are being made for its installation.

RES.6-2018 Motion by Director Rowntree that the Board accept the direct intake update as information.

CARRIED

- c) Disaster Recovery Program - update advancement of funds

Harry Riva-Cambrin advised Donna Fowler working on behalf of Turner Valley managing the DRP has put forward a request for an advancement of funds for the direct intake project. Further advising we have not had a response to the request from DRP.

RES.7-2018 Motion by Director Waring accept the DRP update as information.

CARRIED

- d) MD Operations and Management Transition and Agreement Update

Harry Riva-Cambrin advised the MD taking over operations officially on Nov 1 it is unlikely the operating agreement will be finalized by this time and will need motion from Board to operate on an interim basis until the operating agreement is finalized.

RES.8-2018 Motion by Director Goodwin that the Board agree to enter into an interim operating agreement with the MD of Foothills until the operating agreement is finalized.

CARRIED

e) Millarville Update

Jill Hardy, MPE advised the Millarville pipeline is currently being commissioned. Harry Riva-Cambrin advised to date the MD has not acquired a licence. The MD is currently looking at several different options to fulfill the requirement to receive water from SRRUC.

RES.9-2018 Motion by Director Sharpe to accept the Millarville update as information.

CARRIED

6 NEW BUSINESS

a) Celebration of Successful Transition - discussion

b) Turner Valley Audit Costs - SRRUC reimbursement

Todd Sharpe will bring back more information regarding audit costs to the December meeting.

RES.10-2018 Motion by Director Rowntree that the Board postpone further discussion regarding Audit Costs to the December SRRUC BOD agenda.

CARRIED

7 COMMUNICATIONS

a) Website and next communication status

Kris Nelson advised the draft version is available for viewing it is 90% ready to go live. A meeting of communication committee is scheduled for next week for final review. Mr. Nelson suggests the launch be scheduled for the time as advertising for AGM/WWAC

Jackie Stickel suggested all communications refer to SRRUC WTP including signage at the WTP entrance. Christine Hummel advised the insurance company suggested the emergency contact number should be on all signage.

ACTION: Harry Riva-Cambrin will ensure signage is changed to include emergency number.

RES.11-2018 Motion by Director Waring to accept the communication update as information

CARRIED

b) Water Works Advisory Committee (WWAC)

- The WWAC is requesting acceptance of amended Terms of Reference, reflecting SRRUC as the governing party.
- The WWAC is requesting SRRUC BOD consideration of having a member of the WWAC appointed to the communications committee.
- The WWAC is requesting SRRUC BOD consideration of approaching the Grade 8

Science Class/teacher at the Oilfields to see if there is interest in any of their students to sit on WWAC as non-voting member.

RES.12-2018 Motion by Director Goodwin that the Board directs the CEO to communicate with WWAC the intentions of the communications ad-hoc being terminated within the next couple months.

CARRIED

RES.13-2018 Motion by Director Stickel Communication committee is an ad-hoc and likely will be dissolving upon finalization of the SRRUC website; 1/4ly reports will be completed by the BOD - operations.

CARRIED

RES.14-2018 Motion by Director Rowntree that the WWAC may approach the Oilfields High School to inquire if an Oilfields Student has any interest in sitting on the Committee as a non-voting member.

CARRIED

8 NEXT MEETING

Friday, December 14 at 1:30 p.m. in Turner Valley

9 IN-CAMERA

a) Water Licence Discussion

RES.15-2018 Motion by Director Waring that the Board move into closed meeting at 3:05 p.m.

CARRIED

RES.16-2018 Motion by Director Stickel that the Board move back into the open meeting at 4:04 p.m.

CARRIED

10 ADJOURNMENT

Chair Miller adjourned the meeting at 4:04 p.m.