

**SHEEP RIVER  
REGIONAL UTILITY CORP.**



**BOARD OF DIRECTORS  
MINUTES  
MONDAY, DECEMBER 11, 2017  
MUNICIPAL OFFICE - COUNCIL CHAMBERS 1:00 P.M.**

**DIRECTORS PRESENT:** Delilah Miller, MD Chair; Gary Rowntree, TV Director; John Waring, TV Director; Barry Williamson, TV CEO; Ruth Goodwin, BD Director; Jackie Stickel, BD Director; Sharlene Brown, BD Director.

**STAFF PRESENT:** Lynda Cooke, Urban Systems; Kris Nelson, Urban Systems; Harry Riva-Cambrin MD Treasurer; Theo Owel, MPE; Andy Pfeifer, Chair SRRUC Technical Committee; Heather Thomson, Secretary; Kathie Wight, Village of Longview B Shareholder, John McDonnell, Brownlee - Conferenced in

1 CALL TO ORDER  
Chair Miller called the December 11, 2017 SRRUC BOD to order at 1:06 p.m.

2 ACCEPTANCE OF THE AGENDA

2.1 December 11, 2017 SRRUC Board of Directors meeting agenda

**SRRUC 17.12.11.01** Motion by Director Brown that the Board accept the December 11, 2017 meeting agenda as amended with one addition 6.2 Frank Lotz update EPEA application and 4.4 Interim Operating Budget.

**CARRIED**

3 ADOPTION OF PREVIOUS MINUTES

3.1 November 9, 2017 SRRUC BOD Meeting Minutes

**SRRUC 17.12.11.02** Motion by Director Waring that the Board accept the November 9, 2017 minutes as amended.

**CARRIED**

4 ADMINISTRATIVE/FINANCIAL UPDATE

4.1 Resignation of Barry Williamson  
John McDonnell advised of next steps for Board.  
TV Council appointment of new Director  
Board appointment of CEO

**SRRUC 17.12.11.03** Motion by Director Rowntree that the Board appoint Harry Riva-Cambrin as the interim CEO of the SRRUC effective January 5, 2017.

**CARRIED**

Chair

CEO

**SRRUC 17.12.11.04** Motion by Director Stickel that the Board appoint Christine Hummel as the interim Treasurer effective January 5, 2017.

**CARRIED**

- 4.2 Financial Report  
No report available

- 4.3 Accounts Payable for Approval

**SRRUC 17.12.11.05** Motion by Director Stickel that the Board approve the accounts payable in the amount of \$64,638.26.

**CARRIED**

- 4.4       1. Budget Update Letter - Cooke reviewed the attached budget letter, grant funding status and go forward budget planning.  
          2. Interim Budget

**SRRUC 17.12.11.06** Motion by Director Goodwin that the Board accept the budget update as information.

**CARRIED**

**SRRUC 17.12.11.07** Motion by Director Brown that the Board adopt the 2017 operating budget as the interim operating budget for 2018.

**CARRIED**

5 OLD BUSINESS

SRRUC Orientation Presentation - Brownlee

- 5.1 Appointment of Directors  
       • Jacky Stickel, signature received. H. Thomson to send to legal for filing.

- 5.2 SRRUC Orientation Review - Brownlee

**SRRUC 17.12.11.08** Motion by Director Williamson that the Board accept the orientation presentation as presented.

**CARRIED**

- 5.3 Water Supply Agreement - MD of Foothills #31 Review

**SRRUC 17.12.11.09** Motion by Director Williamson that the Water Supply Agreement - MD of Foothills #31 be tabled to next the next Sheep River Regional Utility Board of Directors meeting for discussion.

**CARRIED**

  
Chair

  
CEO

#### 5.4 Direct Intake Update

- EPEA Approval Review

Theo Owel of MPE updated the Board for the benefit of the new Directors regarding the EPEA approval process and Water Act transfer process.

- EPEA approval was received on December 4, 2017 for the Direct Intake project
- Water Act application has still not been approved.
- Acting Director has advised best case scenario is approval for Water transfers will be received prior to Christmas break.
- Everest has confirmed with MPE that they are interested in moved forward with contract at initially proposed price; with the amended completion date.

### 6 NEW BUSINESS

#### 6.1 EAP Compliance Inspection of SRRUC Waterworks System Review - Barry Williamson Drinking Water Plan to be updated.

**SRRUC 17.12.11.10** Motion by Director Brown that the Board accept the EAP Compliance Inspection verbal update from Barry Williamson.

**CARRIED**

#### 6.2 EPEA Approval Renewal

- EPA approval renewal due September 1, 2018; start process of new EPA approval
- Theo Owel suggests start laying out the framework for new EPA approval early in New Year
- Draft renewal will be reviewed internally; then must go through public process;
- 2018 budget considerations for the renewal process

### 7 COMMUNICATIONS

#### 8 NEXT MEETING

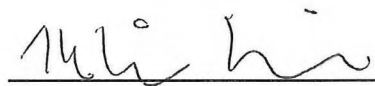
January 16, 2018 at 1:30 p.m. Turner Valley Chambers

#### 9 ADJOURNMENT

Chair Miller adjourned the meeting at 4:08 p.m.



Delilah Miller, Chair



Harry Riva-Cambrin, CEO (Interim)