



**DIRECTORS PRESENT:** Delilah Miller, Chair MD; Sharlene Brown, BD; Jackie Stickel, BD; Barry Williamson, TV; Kelly Tuck, TV, Mike Ross, BD; Gerald Pfeil, TV

**STAFF PRESENT:** T. Owel, MPE; C. Hummel, MD, Harry Riva-Cambrin MD; Lynda Cooke, Urban, Heather Thomson Board Secretary

1. CALL TO ORDER

Chair Miller called the August 29, 2017 Board of Directors meeting to order at 1:30 p.m.

2. ACCEPTANCE OF THE AGENDA

2.1 SRRUC Board Agenda Acceptance

**SRRUC 170829.01** Motion by Director Brown that the SRRUC Board of Directors accept the August 29, 2017 agenda with the additions of 6.2 Corporate Resolutions and 4.1 Water Restrictions Matrix discussion.

**CARRIED**

3. ADOPTION OF PREVIOUS MINUTES

3.1 SRRUC Board of Directors Meeting Minutes

**SRRUC 170829.02** Motion by Director Tuck that the Board accept the July 4, 2017 Board of Directors meeting minutes as presented.

**CARRIED**

4. OLD BUSINESS

4.1 Water Restrictions update - implementation and status, matrix criteria

**SRRUC 170829.03** Motion by Director Williamson that the Board recommend to Black Diamond and Turner Valley Council to ask administration to review their Water Use and Conservation Bylaw to consider including a water restriction level between Level 2 and 3, with Level 3 remaining as is for emergency situations only.

**CARRIED**

  
Chair

  
CEO

**SRRUC 170829.04** *Motion by Director Brown that the Board directs the Technical Committee to review the water restriction matrix and make recommendations to the Board for approval.*

**CARRIED**

4.2 Direct Intake update: T. Owel MPE

- Approvals have been delayed; MPE has been in discussion with AEP; a formal submission has been requested on delineation of site contamination; interim report from Stantec expected by Sept 1/17
- Direct Intake Project bid bond has now expired, no contractual obligations exist for either TV/SRRUC or the contractor. Contractor has advised they are still interested in undertaking the work.
- DRP deadline of June 2018 (5 yrs from the date of declaration of emergency) for final accounting has been requested for one year.
- Options were presented if the EPEA approvals are received, including offering a revised contract completion date to contractor, if EPEA approval is not forthcoming, advise contractor and other bidders that the contract will not be awarded at this time, but will be re-issued for tender late winter 2017 or early spring 2018.

**SRRUC 170829.05** *Motion by Director Tuck that the Board accept the direct intake update as information.*

**CARRIED**

4.3 Water Supply Agreement - update

**SRRUC 170829.06** *Motion by Director Tuck that the Board accept the Water Supply Agreement as information and directs Secretary Thomson to contact Brownlee to inquire if Brownlee requires a copy of the agreement for their files.*

**CARRIED**

4.4 Options for management services SRRUC/WRSSC update

**SRRUC 170829.07** *Motion by Director Tuck that the Board table the management services discussion to the next Board meeting with the expectation that the MD will present a management services proposal to the Board at that time.*


**CARRIED**

4.5 Service Delivery Plan/Risk Management workshop update

**SRRUC 170829.08** *Motion by Director Ross that the Board accepts the Service Delivery/Risk Management Plan update as information and directs the sub-committee to continue their work on the document.*

**CARRIED**

Chair Miller called for a five minute break at 2:30 p.m.  
Chair Miller called the meeting back to order at 2:40 p.m.

  
Chair

  
CEO



- 4.6 Financial Management Planning - L Cooke presented the Financial Sufficiency Planning, principles & strategies for financial strength and resilience report to the Board.

**SRRUC 170829.09** *Motion by Director Pfeil that the Board postpone Westend governance discussions until post election municipal organization meetings are held.*

**CARRIED**

**SRRUC 170829.10** *Motion by Director Pfeil that the Board accept the draft Financial Sufficiency Planning as information.*

**CARRIED**

5. ADMINISTRATIVE/FINANCIAL UPDATE

5.1 Financial Report

**SRRUC 170829.11** *Motion by Director Ross that the Board accept the financial statement of operating revenues and expenses as of May 31, 2017 as presented.*

**CARRIED**

5.2 Accounts payable for approval

**SRRUC 170829.12** *Motion by Director Tuck that the Board approve payment of accounts payable in the amount of \$124,873.99.*

**CARRIED**

5.4 Director Selection and Compensation discussion

**SRRUC 170829.13** *Motion by Councillor to postpone discussions to the next meeting and to request legal be asked to participate in the discussion.*

**CARRIED**

6. NEW BUSINESS

6.1 Corporate Resolution - Annual Return

**SRRUC 170829.14** *Motion by Director Williamson to direct Secretary Thomson to contact Brownlee requesting direction regarding the recently received annual resolution package.*

**CARRIED**

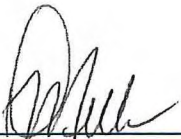
7. COMMUNICATIONS

Secretary Thomson advised that until such time as SRRUC develops a website Turner Valley has developed a Sheep River Regional Utility Corporation page on their municipal site, where the minutes of the Board of Director meetings and Technical Committee meetings are being posted. The Water Works Advisory Committee meeting minutes are also included on this page. Black Diamond has included a link on their website to this page for communication purposes.

  
Chair

  
CEO

8. NEXT MEETING  
Oct 2 1:30 p.m. TV Chambers
9. ADJOURNMENT  
Chair Miller adjourned the meeting at 3:35 p.m.



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Delilah Miller, Chair



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Barry Williamson, CEO