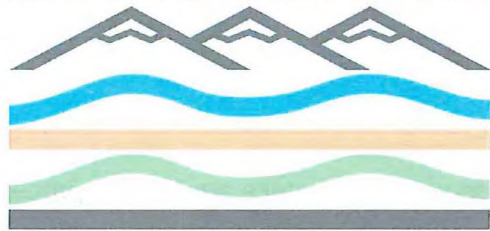


**SHEEP RIVER
REGIONAL UTILITY CORP.**



**MINUTES
BOARD OF DIRECTORS MEETING
TUESDAY, MAY 9, 2017
TURNER VALLEY MUNICIPAL OFFICE –
COUNCIL CHAMBERS 1:30 P.M.**

DIRECTORS PRESENT: K. Tuck Director Turner Valley, S. Brown Director Black Diamond, J. Stickel Director Black Diamond, M. Ross Director Black Diamond, D. Miller Director Municipal District 31, B. Williamson Director Turner Valley, and Gerald Pfeil Director Turner Valley

DIRECTORS ABSENT: None

STAFF PRESENT: SRRUC Secretary H. Thomson, L. Cooke, Urban Systems and G. Izimi Urban

1 CALL TO ORDER
Chair Miller called the May 9, 2017 Sheep River Regional Board of Directors meeting to order at 1:30 p.m.

2 ACCEPTANCE OF THE AGENDA

2.1 May 9, 2017 SRRUC Board of Director Meeting

Res. 17.05.09.01 Motion by Director Tuck that the Board accept the May 9, 2017 SRRUC Board of Directors meeting agenda with the addition of one (1) in-camera personnel item.

CARRIED

3 ADOPTION OF PREVIOUS MINUTES

3.1 April 11, 2017 Board of Director Meeting Minutes

Res. 17.05.09.02 Motion by Director Williamson that the Board adopt the April 11, 2017 SRRUC Board of Directors meeting minutes as presented

CARRIED



4 OLD BUSINESS

4.1 SRRUC Logo Review - Layout Options, Logo 1

4.2 Water Supply Agreement Execution Status

4.2.1 Update B. Williamson advised Turner Valley's Council has moved to execute the Water Supply Agreement

4.2.3 Update S. Brown advised BD has not put forward the agreement to Council regarding execution of the Water Supply Agreement

	
Chair	CEO

4.3 Raw Water Supply

4.3.1 EPEA application

Ms. Cooke advised the EPEA application went in 2 weeks ago; public process will have to take place.

4.3.2 Tender status:

Ms. Cooke advised the direct intake design complete; tender drawings and specs being finalized, MPE moving forward with public tender later this month. MPE suggestion at Tech meeting to use HDPE pipe supply from flood event; put question forward to Black Diamond Council; Director Ross advised they would put forward the request before end of May.

4.3.3 DRP Financing

Mr. Williamson advised TV has recently met with DRP representatives; he further advised visual inspections are complete on all DRP completed water project works. Andy Pfeifer advised he provided a power point of all projects pre and post flood. Mr. Williamson further advised DRP confirmed the advance funding of \$150,000 is approved; once the award is made for the direct intake project has been announced, DRP suggested we should submit another application for the remaining 10% outstanding amount and expect to get a 50% advance.

4.4 AEP Water Diversion License Point of Diversion

Lynda Cooke updated the Board advising the AEPA Water Act water well diversion license transfers have been signed by CAO's; these will be submitted to AEP this week, MPE is adding to the application the abandonment of wells #2 and #3.

4.5 Water Demand Management Update


Lynda Cooke advised this discussion is regarding what trigger points can be used by operators when reservoir water levels become a concern. She provided a chart further advising the Tech committee recommends the following trigger points: 80% mark indicates notification to SRRUC, 75% notification to customers to prepare for Level 3 restrictions to be exercised; 70% triggers the Level 3 restriction.

Res. 17.05.09.04 Motion by Director Brown that the Board accept the Technical Committee's recommendation for the triggers to be set being a 80% reservoir level will trigger notification to the SRRUC customers, a 75% water level will trigger notification to SRRUC customers to prepare for a Level 3 water restriction to be exercised a 70% water level will trigger the Level 3 restriction.

CARRIED

Res. 17.05.09.05 Motion by Director Ross that Board direct the CEO to include the Directors of the Board on the distribution list to receive the monthly water level report.

CARRIED

	
Chair	CEO

4.6 SRRUC Vision, Principles and Policies Development

- Service Delivery Risk Assessment Workshop presented by G. Izimi Urban Systems

Res. 17.05.09.07 Motion by Director Pfeil that the Risk Assessment be sent back to Tech committee for further discussion

CARRIED

5 ADMINISTRATIVE/FINANCIAL UPDATE

5.1 Financial report

5.1.1 Statement of operating income and expenses year end December 31st

5.1.2 Statement of operating income and expenses month ended February 2017

Res. 17.05.09.08 Motion by Director Tuck that the Board accept the statement of operating income and expenses year end December 31st and the statement of operating income and expenses month ended February 2017 be accepted as information.

CARRIED

5.2 Accounts Payable for approval

Res. 17.05.09.09 Motion by Director Brown that the account payable be approved for payment.

CARRIED

5.3 Audit Quote

Res. 17.05.09.10 Motion by Director Tuck that the Board approve the hiring of Avail LLP to complete the financial audits for 2016 and 2017.

CARRIED

6 NEW BUSINESS

6.1 Technical Committee Update – A. Pfeifer


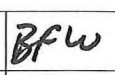
6.1.1 Water Treatment Plant Roof Repair and Roof Hatches

Res. 17.05.09.11 Motion by Director Ross that the Board approve the Water Treatment Plant roof repair project; and that funds be drawn from the operating fund in the amount of \$8,000 and the remainder from the \$7,800 from the TCA allowance.

CARRIED

Res. 17.05.09.12 Motion by Director Tuck that the Board accept the roof hatch update as information

CARRIED

	
Chair	CEO

7 IN-CAMERA

7.1 In-Camera Discussion

1. One (1) Personnel item

Res. 17.05.09.13 Motion by Director Williamson in camera at 4:08 p.m.

CARRIED

Res. 17.05.09.14 Motion by Director Ross return to open meeting at 4:09 p.m.

CARRIED

Res. 17.05.09.15 Motion by Director Stickel that the Board accept the volunteer application of W. Voth to sit as a member at large representing Black Diamond and that the CEO direct administration to advise Mr. Voth of the appointment.

CARRIED

8 COMMUNICATIONS

8.1 No items


9 NEXT MEETING

9.1 June 13, 2017 1:30 p.m. TV Chambers

10 ADJOURNMENT

Meeting adjourned Chair Miller at 4:14 p.m.


Delilah Miller, Chair


Barry Williamson, CEO