



## **MINUTES**

### **Sheep River Regional Utility Corp.**

#### **Board of Directors Meeting**

Thursday January 20, 2022 at 1:00 p.m.

Zoom Virtual Meeting

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Officers: Harry Riva Cambrin, CEO SRRUC  
Christine Hummel, SRRUC Treasurer

Directors: Delilah Miller, Chair Foothills County Director  
John Waring, Turner Valley Director  
Garry Raab, Turner Valley Director  
Hazel Martin, Turner Valley Director  
Heather Thomson, Black Diamond Director  
Ted Bain, Black Diamond Director  
Veronica Kloiber, Black Diamond Director

Staff: Jeff Edgington, Infrastructure Manager  
Dennis Leis, Utilities Foreman  
Sherri Barrett, Legislative Services Manager  
Courtney Russell, SRRUC Recording Secretary

Guests: Shawn Patience, CAO, Town of Turner Valley  
Heather Hemingway, Director of Planning

#### Meeting

Call to Order: Chair Delilah Miller called the Meeting to order at 1:30 p.m.

Additions: There were no additions to the agenda.

#### Agenda

Adoption: **RESOLUTION 01/2022**  
Moved by Director Heather Thomson that the Board accept agenda as presented.

CARRIED

Minutes: **RESOLUTION 02/2022**  
Moved by Director John Waring that the Board accept the organizational minutes of the meeting held on Thursday December 2, 2021 as presented.

CARRIED



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Minutes:

**RESOLUTION 03/2022**

Moved by Director Veronica Kloiber that the Board accept the minutes of the meeting held on Thursday December 2, 2021 as presented.

CARRIED

Accounts

Payable:

**RESOLUTION 04/2022**

Moved by Director Heather Thomson that the accounts payable dated December 23, 2021 in the amount of \$102,274.35 and January 20, 2022 in the amount of \$33,317.68 be accepted as presented.

CARRIED

Old Business:

1. Business Continuity Plan & Emergency Management & Emergency Management Policy. – SRRUC Drinking Water Safety Plan – Harry Riva Cambrin discussed. SRRUC's Registered with AEP. Town of Black Diamond & Town of Turner Valley have their own. Business Continuity Plan needs work, waiting on testing requirements. Distribute the Drinking Water Safety Plans from SRRUC, Town of Black Diamond and Town of Turner Valley.
2. Testing requirement proposal submitted to AEP.

**RESOLUTION 05/2022**

Moved by Director Veronica Kloiber that the Board acknowledge that the Drinking Water Safety Plans from SRRUC, Town of Black Diamond and Town of Turner Valley were distributed to the Board.

CARRIED

Draft Statement of  
Operating  
Revenues &

Expenses:

Christine Hummel discussed.

**RESOLUTION 06/2022**

Moved by Director Heather Thomson that the Draft Statement of Operating Revenues and Expenses dated December 31, 2021 be accepted as presented.

CARRIED



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#### Operations

##### Update:

Dennis Leis & Harry Riva Cambrin discussed.

1. Seeing signs of wear on valves. Started rebuilding valves in house for cost savings.
2. River pump still pumping in the river, will stay in place until spring. Big pump will go in the river in the spring.
3. The pressure transmitter which measures reservoir levels needs to be replaced. Reports are currently inaccurate.
4. Looking at the possibility of a permanent intake at the river. MPE looking at costs to do so.

#### **RESOLUTION 07/2022**

Moved by Director John Waring that the operations update be accepted for information.

CARRIED

#### Monthly Water

Usage Report: Dennis Leis discussed the Monthly Water Usage reports dated November 30, 2021 & December 31, 2021.

#### **RESOLUTION 08/2022**

Moved by Director John Waring that the Monthly Water Usage Reports dated November 30, 2021 & December 31, 2021 be accepted for information.

CARRIED

#### Monthly or Bi-monthly

Meetings: Discussed SRRUC meeting monthly or bi-monthly.

#### **RESOLUTION 09/2022**

Moved by Director John Waring that SRRUC meet monthly, beginning on February 17, 2022 at 1:30 p.m.

CARRIED

There was round table discussion.

Next Meeting: The next meeting shall be on February 17, 2022 at 1:30 p.m. by electronic communications.

**SHEEP RIVER  
REGIONAL UTILITY CORP.**



**MINUTES**

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Adjournment: **RESOLUTION 10/2022**

Moved by Chair Delilah Miller that the meeting be adjourned at 2:03 p.m.

CARRIED

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SRRUC Chair

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SRRUC CEO