



MINUTES

**Sheep River Regional Utility Corp.
Board of Directors Meeting**

Thursday January 17, 2019 at 1:00 p.m.

Turner Valley Municipal Office – Council Chambers

Officers: Harry Riva Cambrin, CEO SRRUC
Christine Hummel, SRRUC Treasurer

Directors: Delilah Miller, Chair MD Director
John Waring, Turner Valley Director
Cindy Holladay, Turner Valley Director
Lana Hamilton, Turner Valley Director
Ruth Goodwin, Black Diamond Director
Sharlene Brown, Black Diamond Director
Jackie Stickel, Black Diamond Director

Staff: Todd Sharpe, Turner Valley CEO
Courtney Russell, SRRUC Recording Secretary

Guests: Jill Hardy, MPE
Kris Nelson, Urban Systems

Meeting Call

To order: Chair Delilah Miller called Meeting to order at 2:19 p.m.

Introductions: SRRUC Directors and staff introductions.

Additions: There was one addition to the agenda.
6G. Transfer to Capital Reserves – Christine Hummel.

Agenda

Adoption: **RESOLUTION 01/2019**
Moved by Director John Waring that the Board accept the January 17, 2019 agenda with one addition.

CARRIED

Minutes: **RESOLUTION 02/2019**
Moved by Director Ruth Goodwin that the Board accept the minutes of the meeting held on Friday December 14, 2018 as presented.

CARRIED



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Accounts

Payable:

RESOLUTION 03/2019

Moved by Director Sharlene Brown that the accounts payable dated January 17, 2019 in the amount of \$72,826.47 be accepted as presented.

CARRIED

Draft Statement of
Operating
Revenues &

Expenses: Christine Hummel discussed.

RESOLUTION 04/2019

Moved by Director Jackie Stickel that the Draft Statement of Operating Revenues and Expenses dated December 31, 2018 be accepted as presented.

CARRIED

Communications

Update:

Kris Nelson, Urban Systems discussed. Distributed Communications Update dated December 21, 2018. SRRUC Communications update distributed, will be added to the website for information.

RESOLUTION 05/2019

Moved by Director Sharlene Brown that Communications Update remain on the agenda as a reoccurring item.

CARRIED

RESOLUTION 06/2019

Moved by Director Lana Hamilton that the Communications Update be accepted for information as presented.

CARRIED

Monthly Water

Usage Report: **RESOLUTION 07/2019**

Moved by Director John Waring that the Board accept the Monthly Water Usage Report dated December 31, 2018 for information as presented.

CARRIED



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AEP Renewals

Update: Harry Riva Cambrin & Jill Hardy discussed.

AEP approval amendment needed to allow servicing of Millarville and area. Will request a meeting with WWAC and request a statement of support in expansion of water distribution.

Waterworks System

Inspection

Report: Harry Riva Cambrin discussed the Waterworks System Inspection Report dated December 14, 2018.

RESOLUTION 08/2019

Moved by Director Lana Hamilton that the Board accept the Waterworks System Inspection Report for information as presented.

CARRIED

Request for

Information: Chair Delilah Miller received an email request for SRRUC information on the RFP and operating agreement between SRRUC and the MD of Foothills.

RESOLUTION 09/2019

Moved by Director Cindy Holladay that the Board provide the operating agreement between SRRUC and MD of Foothills to the resident as requested.

THE MOTION WAS LOST

**Transfer to
Capital**

Reserves: RESOLUTION 10/2019

Moved by Director Sharlene Brown that the Board approve administration to transfer \$104,557 to capital reserves for 2018.

CARRIED

Back up Pump: Harry Riva Cambrin discussed.

RESOLUTION 11/2019

Moved by Director Lana Hamilton that the Board approve the purchase of a backup pump up to a maximum of \$6000.

CARRIED

**SHEEP RIVER
REGIONAL UTILITY CORP. MINUTES**



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Next Meeting: The next scheduled meeting shall be on Thursday February 21, 2019 at 1:00 p.m. at Turner Valley Municipal Office in Council Chambers.

Adjournment: **RESOLUTION 12/2019**
Moved by Chair Delilah Miller that the meeting adjourn at 3:49 p.m.

CARRIED

SRRUC Chair

SRRUC CEO