

**SHEEP RIVER  
REGIONAL UTILITY CORP.**



**MINUTES  
Board of Directors Meeting  
Tuesday, January 16, 2018  
TURNER VALLEY - COUNCIL CHAMBERS 1:30 PM**

**OFFICERS PRESENT:** Delilah Miller, Chairperson and Director - MD  
Harry Riva Cambrin, Interim CEO - MD  
Heather Thomson, Recording Secretary - TV  
Christine Hummel, Interim Treasurer - MD

**DIRECTORS PRESENT:** Sharlene Brown, Director - BD;  
Ruth Goodwin, Director - BD;  
Gary Rowntree, Director - TV;  
John Waring, Director - TV  
Jackie Stickel, Director - BD

**STAFF PRESENT:** Andy Pfeifer, Chairperson SRRUC Technical - TV  
Bridget Lacey, delegated recording secretary - TV

**GUESTS PRESENT:** Cathy Wight, Mayor Villiage of Longview - Class B Shareholder;  
Lynda Cooke, Urban Systems  
Kris Nelson, Urban Systems  
Theo Owel, MPE Engineering

1 CALL TO ORDER

2 ACCEPTANCE OF THE AGENDA

2.1 January 16, 2018 SRRUC Board of Director Meeting

**SRRUC. 18.01.16.01** Motion by Director Goodwin that the Board accept the SRRUC Board of Directors meeting agenda as presented.

**CARRIED**

3 ADOPTION OF PREVIOUS MINUTES

3.1 December 11, 2017 SRRUC BOD Meeting Minutes

**SRRUC. 18.01.16.02** Motion by Director Brown that the Board adopt the December 11, 2017 Board of Directors Meeting minutes as presented.

**CARRIED**

  
Chair

  
CEO

## 4 ADMINISTRATIVE/FINANCIAL UPDATE

## 4.1 Financial Report

**SRRUC. 18.01.16.03** Motion by Director Rowntree that the Board accept the financial report as information.

CARRIED

## 4.2 Accounts Payable for Approval

**SRRUC. 18.01.16.04** Motion by Director Stickel that the Board approve the accounts payable in the amount of \$98,091.10

CARRIED

## 4.3 2018 Capital and Operations Budget

- Approach and schedule

## 5 OLD BUSINESS

## 5.1 Turner Valley Council Appointment of Director update

- Heather Thomson, Interim CAO

**SRRUC. 18.01.16.05** Motion by Director Waring to remove Barry Williamson as a signing authority for SRRUC and to grant signing authority to Christine Hummel.

To confirm, signing authority for SRRUC also resides with Ruth Goodwin as an elected official, and Harry Riva-Cambrin as a CEO representative.

CARRIED

## 5.2 Signing Authority

**SRRUC. 18.01.16.06** Motion by Director Goodwin that the Board authorize Christine Hummel to set up a different type of account at RBC for SRRUC finances.

CARRIED

## 5.3 Update on in-camera Council presentations

**SRRUC. 18.01.16.07** Motion by Director Waring that the Board agree to go in-camera at 1:48pm

CARRIED

**SRRUC. 18.01.16.08** Motion by Director Rowntree that the Board agree to come out of in-camera at 1:58pm

CARRIED

5.4 WRSSC/SRRUC Governance review - ACP Grant, WRSSC meeting  
Presentation from Lynda Cooke - accepted for information.5.5 Water Supply Agreement - MD of Foothills #31  
Presentation from Harry Riva-Cambrin - accepted for information.


Chair



CEO

- 5.6 Direct Intake Update
- EPEA Approval - update Water Act Approvals
  - Contamination delineation and remediation reporting
- Presentation from Theo Owel - accepted for information.

6 NEW BUSINESS

- 6.1 EPEA Approval Renewal  
Presentation from Theo Owel.

**SRRUC. 18.01.16.09** Motion by Director Brown that the application for EPEA approval be submitted for renewal for a ten-year period, to 2028, with no material changes be requested for the new approval.

**CARRIED**

- 6.2 Direct Intake - Public Lands DLO  
Presentation from Theo Owel.

**SRRUC. 18.01.16.10** Motion by Director Goodwin the Board agrees to proceed with the MPE recommendation that the Public Lands application for a DLO be pursued. It is anticipated that the application process can follow "in the background". The EPEA Approval and the Water Act Approvals are in place to allow the construction to proceed.

**CARRIED**

7 COMMUNICATIONS

- 7.1 Communication Plan - draft review

**SRRUC. 18.01.16.11** Motion by Director Waring that the Communications Plan draft report be accepted for information.

**CARRIED**

8 NEXT MEETING

9 ADJOURNMENT

**SRRUC. 18.01.16.12** Motion by Director Stickel that the January 16, 2018, SRRUC Board of Directors Meeting be adjourned at 3:29pm

**CARRIED**



Delilah Miller, Chair



Harry Riva-Cambrin, CEO